

## AGENDA

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Wiltshire Council, Monkton Park, Chippenham, SN15 1ER  
**Date:** Monday 25 January 2010  
**Time:** 7.00 pm

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Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Julia Densham (Senior Democratic Services Officer), 01249 706610 or [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) or Victoria Welsh (Chippenham Community Area Manager), 01249 706446 or [victoria.welsh@wiltshire.gov.uk](mailto:victoria.welsh@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines (01225)713114 / 713115.

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### Wiltshire Councillors

Desna Allen - Queens & Sheldon ( <b>Chairman</b> )	Peter Hutton - Cepen Park & Derriads
Chris Caswill - Monkton	Mark Packard - Pewsham
Paul Darby - Hardenhuish ( <b>Vice Chairman</b> )	Nina Phillips - Cepen Park & Redlands
Bill Douglas - Hardens & England	Judy Rooke - Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE - By Brook

<b>Items to be considered</b>	<b>Time</b>
1. <b>Chairman's Welcome and Introductions</b>	<b>10 minutes</b>
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b>  To approve and sign as a correct record the minutes of the meeting held on 2 November 2009.	
4. <b>Declarations of Interest</b>  Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b>	
6. <b>Town, Parish and Partner Updates</b>  To receive an update from any partners who wish to contribute: <ul style="list-style-type: none"> <li>a. Parishes</li> <li>b. Wiltshire Police</li> <li>c. Wiltshire Fire and Rescue Service</li> <li>d. NHS Wiltshire</li> <li>e. Community Area Young People's Issues Group</li> <li>f. Chippenham Area Partnership</li> <li>g. Chippenham Vision.</li> </ul>	<b>20 minutes</b>
7. <b>Night Time Economy - Taxi Marshalls</b>  Pippa McVeigh, Head of Crime Reduction, will present a report on the Night Time Economy and the Taxi Marshall Scheme.	<b>10 minutes</b>
8. <b>Youth Strategy</b>  Youth Development Co-ordinator, Richard Williams, will present the youth strategy and request that the Area Board elects one councillor to act as representative on the Task and Finish Group.	<b>15 minutes</b>
9. <b>Funding</b> <ul style="list-style-type: none"> <li>a. To consider 5 applications to the Community Area Grants Scheme, as follows:</li> </ul>	<b>20 minutes</b>

- i) Sheldon Road Methodist Church – A Beacon project to build a new Community Centre, conditional upon the balance of funding being in place
- ii) Hullavington Parish Council – The installation of Bus Stop Hard standing, conditional upon the balance of funding being in place
- iii) Westinghouse Cricket Club – Cricket Coaching for under 21s
- iv) Doorway – Structured Music and IT activity sessions for homeless and marginalised adults attending Doorway
- v) Wiltshire & Berkshire Canal Trust – To restore a spillweir, repair canal bed and stream diversion.

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at [www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm](http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm)

- b) To consider two Expressions of Interest for Performance Reward Grant Scheme, as follows:
  - i) Chippenham Riverside Improvements
  - ii) Chippenham Skate Park.

**10. Community Speed Watch**

**10 minutes**

An update will be given on the process and progress so far in the Chippenham area.

**11. Learning Disability Services**

**15 minutes**

Andrew Osborn, Programme Manager – Day Services, and Councillor Jemima Milton, Portfolio Holder – Adult Care, will give a brief presentation on the centre’s move from Middlefield to the Olympiad Centre, Chippenham, and will respond to any questions.

**12. Community Issues**

**10 minutes**

Parvis Khansari, Service Director, will provide an update on issues received and actions taken since the previous Area Board meeting on 2 November 2009.

13. **Evaluation and Close**

**5 minutes**

The Chairman will invite any remaining questions from the floor.  
The meeting is reminded that the arrangements for future meetings are set out below and that the Forward Work Plan is attached.

14. **Location Maps**

**Future Meeting Dates**

Monday, 1 March 2010

7.00 pm

Wiltshire Council, Monkton Park Offices, Chippenham,  
SN15 1ER

## MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Langley Burrell Village Hall, Langley Burrell, Chippenham, SN15 4LL  
**Date:** Monday 2 November 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9.20pm

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Please direct any enquiries on these Minutes to:

Julia Densham (Senior Democratic Services Officer), direct line 01249 706610 or email [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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### **In Attendance:**

#### **Wiltshire Councillors**

Desna Allen (Chairman), Chris Caswill, Paul Darby, Bill Douglas, Howard Greenman, Peter Hutton, Nina Phillips, Judy Rooke and Jane Scott

Cabinet Representative – Keith Humphries (Health and Well-being)

#### **Service Director**

Parvis Khansari (Major Projects)

#### **Wiltshire Council Officers**

Julia Densham (Senior Democratic Services Officer), Basil Nankevell (Community Librarian), Adam Nardell (Vision Director) and Victoria Welsh (Community Area Manager)

#### **Town and Parish Councillors**

Chippenham Town Council - Sylvia Gibson (Mayor), Andrew Noblet (Leader), Martin Coates, Mary Pile, Andy Phillips and Harry Purden  
Biddestone and Slaughterford Parish Council - Alison Butler and Rachel de Fossard  
Christian Malford Parish Council - Nigel Fairley  
Grittleton Parish Council - Lesley Palmer  
Hullavington Parish Council – Maggie Bawden and Sharon Neal  
Kington Langley Parish Council - Maurice Dixon  
Kington St Michael Parish Council - Ivan Balmforth  
Langley Burrell Parish Council – B Mifflin and Dave Kilminster  
Sutton Benger Parish Council – Derek Liddell

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**Partners**

Wiltshire Police – Sergeant Allan George

Wiltshire Fire and Rescue Service –Mike Franklin (Partnership and Community Engagement Manager) and Group Leader Iain Hunter

Cepen Park North Residents' Association – Ann Brinkworth, Derek Brinkworth, Brian Burbidge, Margaret Burbidge and M Logan,

Chippenham and Villages Area Partnership (ChAP) – Jane Clark (Chairman)

Chippenham Chamber of Commerce – Adrian Whitbread

Chippenham Environmentalists (CAVE) – Gillian Wheeler and Ken Virr

Chippenham Methodist Churches – Rachel Flynn

Chippenham Vision Board – John Clark (Chairman)

Friends of Birds Marsh – A Blackmore, Ann Hawkins, John Hawkins, Peter Humphrey, Joy Keegan, Georgina Naylor and Martin Naylor

Gazette and Herald – Katie Bond

Westlea Housing – Helen Barbrook

**Members of Public in Attendance: 26**

**Total Number in Attendance: 80**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Wiltshire Councillors. She handed the meeting to Charles Freeman, Chairman of the Village Hall Trustees, who gave a brief history of the hall and described its current uses. There was to be an event on 14 November 2009 featuring the Sahara Sisters to which all were warmly invited.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Mark Packard, Councillor Christopher Dash (Yatton Keynell Parish Council), Castle Combe Parish Council, Inspector Kate Pain (Wiltshire Police) and Jo Howes (NHS Wiltshire).</p>	
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting on 14 September 2009 were approved and signed as a correct record.</b></p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Conservation Statement</u></p> <p>A formal consultation on the draft Chippenham Conservation Area Management Plan was to take place during January and February 2010. An analysis of the conservation area, identifying its special features, was complete and the draft Management Plan built on that work. This was to provide guidelines that ensured that any proposals for new development within the conservation area respected its special character. It also identified potential opportunities for enhancement.</p> <p>This work had been done with substantial input from the local community including Chippenham Town Council, the Civic Society and the Chamber of Commerce. The next stage was the formal consultation with the wider public. It was hoped to start the consultation the week beginning 11 January 2010, with a public meeting on Wednesday 10 February, and completion of</p>	

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
	<p>the exercise on 26 February.</p> <p>More detailed information was available as a handout at the meeting or from Judy Enticknap, Senior Conservation Officer, at <a href="mailto:judy.enticknapp@wiltshire.gov.uk">judy.enticknapp@wiltshire.gov.uk</a> or 01249 706660.</p> <p><u>Local Development Framework Consultation / Exhibition</u></p> <p>A series of exhibitions and workshops was to be held in each of the relevant Community Areas. The exhibition for Chippenham Community Area would be held on Friday 6 November 2009 between 1pm and 7pm at the Neeld Hall, Chippenham. Members of the Spatial Planning Team from Wiltshire Council were to be available throughout the exhibition to explain the proposals for future development in the Chippenham area in further detail and to answer questions.</p> <p><u>Speed Limit Review</u></p> <p>The review of speed limits on A and B class roads was now complete and the strategy for dissemination and implementation was today signed off by the Cabinet Member for Highways and Transport, Councillor Dick Tonge.</p> <p>Detailed results and background information was to be sent on a CD to all Parish and Town Councils by late December / early January and this would be followed by an eight week period for comments to be returned.</p> <p>It was expected that a presentation giving an overview of the review would be made to all the Area Boards during January and February 2010.</p> <p>Further information was available from Parvis Khansari, Service Director of Major Projects at <a href="mailto:parvis.khansari@wiltshire.gov.uk">parvis.khansari@wiltshire.gov.uk</a> or 01225 713340.</p> <p><u>No Barriers Week</u></p> <p>The meeting was reminded of the forthcoming events during No Barriers Week which would run from 1 to 5 December. Flyers were available at the meeting.</p> <p><u>Urgent Item regarding the recent Bus Tokens' Survey</u></p> <p>In accordance with Section 100B(4) of the Local Government Act 1972 having regard to the special circumstances pertaining in</p>	



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
	<p>this matter – namely, the expiry of the consultation period and the need to feed the views of the Area Board into the report to be received by the Cabinet on 24 November 2009, I am of the opinion that, despite its non-inclusion on the Agenda, the matter of the Bus Token Consultation should be considered at this meeting as a matter of urgency. This item would be taken after Chairman’s Announcements.</p>	
5b.	<p><u>Bus Tokens’ Survey</u></p> <p>While the official consultation had ended, it was agreed that comments from this meeting would be taken into consideration. Eliminating taxi tokens posed the following issues:</p> <ul style="list-style-type: none"> <li>• Rural areas were not well-served by buses;</li> <li>• The disabled faced difficulties getting on and off buses; and</li> <li>• Unused tokens could be donated to Community Link.</li> </ul> <p><u>Decision</u>  <b>Chippenham Area Board recommended that:</b></p> <ul style="list-style-type: none"> <li>• <b>Wiltshire residents retain the choice to request travel tokens or vouchers instead of a bus pass;</b></li> <li>• <b>the value of the tokens/vouchers be increased from £18 to £30; and</b></li> <li>• <b>these recommendations would be forwarded to Eric Egar, the consultation co-ordinator, for inclusion in his report to Cabinet on 24 November.</b></li> </ul>	Victoria Welsh
6.	<p><u>The Role of the Service Director</u></p> <p>Parvis Khansari, Service Director for Major Projects and the Chippenham Area Board, gave a verbal presentation on his area of responsibility within the Council and his function on the Area Board. This included supporting the Chairman and the Community Area Manager to ensure that issues raised were resolved in a timely manner. His role was also to feed back the long term community needs to the Corporate Leadership Team.</p>	
7.	<p><u>Chippenham Mobile Library Service</u></p> <p>Basil Nankivell, Community Librarian, presented his report on the review of mobile library stops. A number of adjustments to the service were planned in 2010. Currently there were four stops with low visitor numbers and the officer invited ideas from the local residents on ways to promote the service. Other items discussed</p>	

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	<p>included:</p> <ul style="list-style-type: none"> <li>• A home visiting service was available;</li> <li>• Book deliveries were made to state and private residential homes;</li> <li>• The possibility of combining the service with other partners was raised; and</li> <li>• Any requests for additional stops would be investigated, subject to demand.</li> </ul>	
8.	<p><u>Community Issues</u></p> <p>The Chairman provided an update on issues received and actions taken since the previous area board meeting on 14 September 2009.</p> <p>The desire for a mini-roundabout on Rowden Hill that provided a safe refuge for pedestrians was considered. This was a complex matter and the Service Director agreed to look into the issue.</p> <p><b><u>Decision</u></b>  <b>A report on the positive and negative aspects of the issue to be brought to future Area Board meeting.</b></p> <p>Regarding the Snapdragons Nursery petition that had been presented at an earlier meeting, a statement had been issued by the Head of Sure Start, Early Years and Childhood, stating that all the children involved had been assigned places at other nurseries. However, a formal response was requested detailing the on-going discussions surrounding the supply of nursery provision to the area.</p> <p><b><u>Decision</u></b>  <b>A formal response to the Area Board to be requested detailing the on-going discussions from the Head of Sure Start.</b></p> <p>Anti-social behaviour at the Bath Road car park as minuted previously remained unresolved. Potential engineering solutions are currently being explored; however, funding streams had yet to be identified. There was some disagreement within the meeting as to which budget the monies should be taken from given that the Community Area Grants Scheme should consider the needs of the town and rural areas equally. The discussion included the following points:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police had adopted the issues at the car park as a priority and, while some enforcement had been made, they</li> </ul>	<p><b>Parvis Khansari</b></p> <p><b>Sue Nield</b></p>

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
	<p>welcomed an engineering solution of collapsible bollards and partitioning the car park overnight;</p> <ul style="list-style-type: none"> <li>• Wiltshire Police had kept a log of all anti-social behaviour at the car park;</li> <li>• Support from the Community Safety Partnership with match funding from the Area Board and Town Council was suggested.</li> </ul> <p>Wiltshire Police were thanked for their commitment to resolving the issue.</p> <p><b><u>Decision</u></b>  <b>A recommendation in principle to perform the work was agreed and a bid detailing the breakdown of costs of the engineering solution to be made to the next Area Board meeting.</b></p> <p><b><u>Decision</u></b>  <b>A one page fact sheet that offered guidance to parish councils on how they could influence the decisions regarding funding from budgets other than the Community Area Grants scheme. The guidance to include the various Area Board funding streams.</b></p> <p><b><u>Decision</u></b>  <b>The Head of Anti Social Behaviour to be requested to look at this issue across the county in order to draw upon best practice.</b></p> <p>The start date for the traffic calming work along Webbington Road agreed at an earlier meeting was queried. It was confirmed that work would begin in the first quarter of the next financial year. A plan of work was requested by the next meeting.</p> <p><b><u>Decision</u></b>  <b>The Highways Department to inform the Area Board of the start date.</b></p> <p>The Chairman of the Friends of Bird's Marsh expressed the group's concerns over the possible earmarking of the reserve for future development. Whilst their concern was noted, it was pointed out that the group should first attend the Local Development Framework exhibition to express their concerns. Chippenham Town Council's Planning and Environment would also be meeting to consider the issue of development in the area and, as a public meeting, welcomed the attendance of the group.</p> <p>Given that this was a central government strategy, a formal debate</p>	<p><b>Councillor Chris Caswill</b></p> <p><b>Victoria Welsh</b></p> <p><b>Hilary Marsh</b></p> <p><b>Martin Rose</b></p>

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
	<p>on the subject was required; however, it was pointed out that the outcome of the general election next year could change this strategy. It was agreed that a development vacuum must be avoided to prevent ad hoc construction.</p> <p>It was noted that planning decisions were neither political nor relevant to the Area Board. Planning needs and consultations on the subject of any future development of the area would be considered by the Northern Area Planning committee.</p> <p>The Chippenham Community Area Partnership had recently delivered a questionnaire on local needs to 22,000 homes. Many had responded with a desire for more facilities and retail opportunities. Such development required an increased population to make such service provision sustainable. Quality consultation was required that was inclusive of the community at large. To this end, the Council was considering a semi-permanent exhibition in each town to raise awareness amongst the population.</p>	
9.	<p><u>Community Area Grants</u></p> <p>Consideration was given to three funding applications made to the Community Area Grants Scheme.</p> <p>Rachel Flynn, Youth Worker, addressed the meeting on behalf of the Methodist Churches in Chippenham.</p> <p>Margaret Burbidge addressed the meeting on behalf of the Cepen Park North Residents' Association.</p> <p>Ken Virr addressed the meeting on behalf of the Chippenham Environmentalists.</p> <p><b><u>Decision</u></b>  <b>Chippenham Methodist Churches were awarded £519 to purchase equipment and host workshops for youth clubs;</b></p> <p><b>Cepen Park North Residents' Association were awarded £400 for hire of halls and printing of initial newsletters; and</b></p> <p><b>CAVE (Chippenham and Villages Environmentalists) were awarded £2295 to purchase a thermal imaging camera and print stationery, conditional upon the balance of funding being in place.</b></p> <p><b><u>Reason</u></b>  <b><i>The above applications met the Community Area Grant</i></b></p>	

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	<i>Criteria for 2009/10.</i>	
10.	<p><u>Cabinet Representative</u></p> <p>Councillor Keith Humphries invited questions about his cabinet responsibility for community safety, public protection, licensing and emergency planning. He also described his close working with the county's health services. Councillor Humphries had recently attended a successful crime reduction conference in Devizes that considered ways of addressing doorstep crimes (distraction burglaries and rogue traders). He also wished to alert residents in the area to two door-to-door enquiries that would take place over the coming weeks:</p> <ol style="list-style-type: none"> <li>a. The digital switchover for the elderly and vulnerable was to be facilitated by the use of a special phone number whereby the resident could leave a secure password before accepting a visit; and</li> <li>b. Canvassers for the electoral roll would be making calls during the afternoons and evenings, but would always carry identification.</li> </ol> <p>Councillor Humphries responded to the following questions:</p> <p><i>Could vital services such as environmental health be better publicised and did the Council support the government's view that licensing should be more proactive within the community.</i></p> <p>The councillor agreed to review the issue of publicity for environmental services and stated that he believed that licensing should be brought back into the community for local decision-making.</p>	
11.	<p><u>Chippenham Area Community Partnership</u></p> <p>The Chairman, Jane Clark, provided an update on current and future projects. The partnership was looking for support from the Area Board to set up a Community Action Forum which would be launched at the Wiltshire Assembly. Currently the alcohol strategy was being considered through a local multi-agency approach. The Chairman of ChAP had requested the help of Inspector Kate Pain of Wiltshire Police in creating the Forum's terms of reference.</p> <p><b><u>Decision</u></b>  <b>The terms of reference to be made available at the next meeting.</b></p> <p>A formal request was made for the second tranche of funding from</p>	<p><b>Inspector Kate Pain</b></p>

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	<p>Wiltshire Council.</p> <p><b><u>Decision</u></b>  <b>The request for the second tranche of funding was endorsed by the Area Board councillors.</b></p>	
12.	<p><u>Town, Parish and Partner Updates</u></p> <p><u>Wiltshire Police</u>: Sergeant George was pleased to report that the 30% crime detection rate target had been exceeded for the first time. With support from the community, the police had been able to issue eight warrants and make 11 arrests relating to drug and theft matters. The Neighbourhood Policing Team were currently working with Wiltshire Council's Highways Department on the Hardenhuish Lane parking issues and they were looking forward to progressing the situation as engineering works were anticipated to commence by late March 2010. Sergeant George added his support for the proposed Community Action Forum and welcomed any strategy that fast tracked the resolution of issues. Wiltshire Police would also be present at the Local Development Consultation exhibition on Friday 6 November 2009.</p> <p><u>Wiltshire Fire and Rescue Service</u>: Group Manager Iain Hunter gave a verbal update that included the following points:</p> <ul style="list-style-type: none"> <li>• Accidental fires had increased but the service was carrying out Home Fire Safety Checks and working with partners such as the Bobby Van Trust to reduce the number of accidental fires;</li> <li>• The service had received 160 referrals via Home Fire Safety Checks;</li> <li>• A reminder was given to check chimneys were swept in preparation for the cold season;</li> <li>• There had been a reduction in road traffic collisions and much work was being done through the 'Safe Drive, Stay Alive' and 'Black Dog' educational programmes; and</li> <li>• A reminder to check the website on fire work safety was made.</li> </ul> <p><u>Chippenham Vision</u>: Adam Nardell, Vision Director, gave a verbal update that included the following points:</p> <ul style="list-style-type: none"> <li>• Encouragement to attend the Local Development Framework exhibition at the Neeld Hall, Chippenham, to contribute to the discussion on housing options;</li> <li>• Chippenham had been identified as a strategic site for regeneration;</li> </ul>	

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	<ul style="list-style-type: none"> <li>• A traffic and parking survey had been completed; and</li> <li>• A variety of projects to be considered under the Performance Reward Grant Scheme were being considered: <ul style="list-style-type: none"> <li>o boat landing</li> <li>o community centre that used a vacant shop</li> <li>o skate park</li> <li>o safer routes to school from the periphery of the town</li> <li>o public realm improvements including street trees</li> </ul> </li> </ul> <p><u>Community Area Young People's Issues Group:</u> Richard Williams updated the meeting on the plans for the BMX and dirt jumps track. The Chippenham Trails Project Team had a funding shortfall of £3500, but was confident that this would soon be secured.</p> <p><u>Westlea Housing Association (WHA):</u> Helen Barbrook gave a verbal update that included the following points:</p> <ul style="list-style-type: none"> <li>• The association had been working with young people and children in partnership with the Youth Development Service;</li> <li>• There was an increased fear of crime and the proposal for a Community Action Forum was welcomed;</li> <li>• The Citizen's Advice Bureau had reported increased debt levels of £1.96 million in the area of which £650,000 was unsecured loans; Ms Barbrook warned of doorstep lenders and advised approaching the credit unions;</li> <li>• WHA were working to create allotments that would link into the Health and Well-being agenda;</li> <li>• Delays had been experienced with Choice Based Lettings due to limited access to the bidding process; and</li> <li>• There was still demand for family housing in Chippenham.</li> </ul>	
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman invited any remaining questions from the floor.</p> <p>Chippenham Town Mayor Mrs Gibson reminded the meeting of the Remembrance Sunday parade that would take place on 7 November 2009 at the War Memorial.</p> <p>The Chairman requested two Wiltshire Councillors to volunteer to attend the next Area Board Co-ordinating (ABC) meeting that would be held at 10am on Thursday 10 December 2009 in the Brookfield Room at Monkton Park Offices, Chippenham.</p>	

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	<p><b><u>Decision</u></b>  <b>Councillors Caswill and Hutton to attend the ABC meeting with Councillor Bill Douglas in reserve.</b></p> <p>Councillor Allen thanked all those who had attended and asked that the evaluation sheets be completed. The next Area Board meeting would be held on Monday 11 January 2010 at Hullavington Village Hall.</p>	<p><b>Councillors Chris Caswill and Peter Hutton</b></p>



# Update for Chippenham Area Board

Update from	CHRISTIAN MALFORD
Date of Area Board Meeting	11 January 2010

## Headlines

- **Flooding:**
  - Flooding remains a major concern in the village and local area. A meeting was held and attended by other Parishes and Town Councils with similar flooding problems to discuss the way forward due to the lack of information and perceived activity by Wiltshire Council.
  - We are concerned at the damage to Lower Seagry Mill Weir where the river has scoured out the weir retaining wall and the area is now unsafe. The Environment Agency has closed the area – what is happening?
- **B4069:** Still no definitive answer from Wiltshire Council, it is 3 months since the question was put to Cllr Sturgis at the 14 Sep Area Board Meeting. The use of the B4069 by large HGV vehicles remains a major concern; in particular; the extremely high volume of waste lorries (from Bristol & Wales) using the Viridor site in Calne.
- **Speeding:** Speeding remains a problem on the B4069 with motorists ignoring the 40 & 30 mph speed limits. (See projects).
- **Raines Coaches:** The use of a 52 seater bus, by Raines, is totally unsuitable for the narrow lanes where it is damaging grass verges in and around the village; its capacity massively exceeds the volume of passengers using the service. When operated by Hatts Coaches an 18 seater was used which was suitable for the volume of passengers transported and the local environment. Matter raised with Transport at Wiltshire Council but no response.

## Projects

- **Wessex Water:** A large project, on schedule, due completion by Christmas, to upgrade the antiquated gravity fed sewage system which should alleviate many problems experienced in CM.
- **Burial Ground:** Work parties have cleared the undergrowth and scrub ready for seeding and bulb planting in the spring.
- **War Memorial:** The War Memorial has been cleaned and lettering is being repaired.
- **Speeding:** Investigating the purchase of a speed gun with other villages in the area.
- **Parish Steward:** Investigating taking on the duties of the Parish Steward; formal approach made to Customer Services at Wiltshire Council.
- **Rec:** Meeting held with 'stakeholders' to discuss improvements and future development of the Rec – next step a public meeting. Safety check of play equipment booked with the manufacturer.

## Future Events/Dates for the diary

- 2 Feb 10          Parish Council Meeting.
- TBC                Public Meeting to discuss improvements and development of the Rec.

Signed: **N C Fairley**

Date: 11 December 2009



## Update for Chippenham Area Board

<b>Update from</b>	<b>Grittleton Parish Council</b>
<b>Date of Area Board Meeting</b>	11 <sup>th</sup> January 2010

### Headlines

- Budget setting

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- Highway/pavement issues

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- Consultations on planning and enforcement

### Projects

- MUGA/REAP project

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- Recreational needs survey for Littleton Drew

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- Possible adoption and use of red telephone box

### Future Events/Dates for the diary

- Next meeting Grittleton PC Monday 18<sup>th</sup> January 7:30 pm

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Signed: Emma Walker

Date: 30 December 2009



## Update for Chippenham Area Board

<b>Update from</b>	<b>Kington Langley Parish Council</b>
<b>Date of Area Board Meeting</b>	11 <sup>th</sup> January 2010

### Headlines

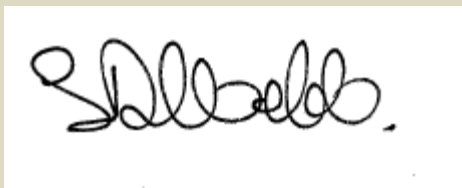
Kington Langley P C is in discussions with Wiltshire Council with a view to extending the 30mph speed limit at Day's Lane, Kington Langley to Byway 34. Also it is favoured to attempt to slow down traffic as it passes the school area between Parkers Lane and around the Church Bend towards the Village Hall.

### Projects

- Church Bend Footpath Project is well under way and completion is anticipated very shortly (weather permitting)
- 
- Completion of All Weather Footpath - an application has been submitted to the PWLB and a decision is expected late February 2010. This will enable the footpath to be completed with a suitable hard surface for longer lasting.

### Future Events/Dates for the diary

P C meeting dates for 2010 - Venue - Village Hall Committee Room starting at 7.45pm  
 Monday 11<sup>th</sup> January 2010, Monday 8<sup>th</sup> February 2010, Monday 15<sup>th</sup> March 2010,  
 Tuesday 23<sup>rd</sup> March 2010 (Annual Parish Meeting at the Union Chapel starting at 7.30pm), Monday 12<sup>th</sup>  
 April 2010, Tuesday 4<sup>th</sup> May 2010 (Annual Meeting of the Parish Council (AGM), Monday 14<sup>th</sup> June  
 2010, Monday 12<sup>th</sup> July 2010, Monday 9<sup>th</sup> August 2010, Monday 6<sup>th</sup> September 2010, Monday 11<sup>th</sup>  
 October 2010, Monday 8<sup>th</sup> November 2010, Monday 6<sup>th</sup> December 2010.



Signed:

Date: 22<sup>nd</sup> January 2009



## **Update for Chippenham Area Board**

<b>Update from:</b>	<b>CHIPPENHAM TOWN COUNCIL</b>
<b>Date of Area Board Meeting</b>	<b>11<sup>th</sup> January 2010</b>

### **Headlines**

- **Re-surfacing the High Street**
- **Bath Road Car Park – anti social behaviour**

### **Projects**

- **More trees around the Town**
- **BMX track plans now submitted to Wiltshire Council.**

### **Future Events/Dates for the diary**

- **Autumn 2010 - possible Convention for Active Market Towns – in association with the Chippenham Area Partnership and the Chippenham Vision etc.**

Signed: **Cllr. Andrew Noblet**

Date: 30<sup>th</sup> December 2009





# Wiltshire Police Chippenham



## Chippenham Police – December 2009 Chippenham & Rural Villages

### Sergeant's Message

At the end of the year I reflect on some of the progress we have made and neighbourhood priorities that have come and gone.

I am pleased to report that the annual festivities of Halloween and Bonfire night passed with very little incident across the area. This was in part due to high visibility proactive patrols by your local NPT with extra staff stepped up to work and also the support of local retailers in preventing the sale of alcohol, fireworks, eggs and flour to young people, thus reducing the likelihood of antisocial behaviour taking place.

I am grateful as ever for the hard work and support that Gwyn COMLEY and her Neighbourhood Watch team bring to our communities. The Wood Lane area has recently been adopted as one such priority where NHW has worked tirelessly to improve their presence and coverage within that locality. Together with an increase in our patrols and a number of arrests I am happy that a notable decrease in anti-social behaviour has resulted.

PC Rachel WEBB has also worked hard in unison with Highways, the area board and local councillors in the Hardenhuish area where significant improvements to the road layout will help redress the balance back in favour of local residents.

There are excellent examples of partnership work and I thank all those involved for their contributions throughout the year. We all at Chippenham Police look forward to yet more progress on a number of fronts – I wish all our communities and partners a very peaceful Christmas and 2010!

Allan GEORGE  
PS 1291

# Wiltshire Police Chippenham



## PRIORITIES AND ONGOING ACTIVITY

### Chippenham Town Centre.

Beat Manager: PC Mike MOSS.

PCSO: Barbara YOUNG & Ali DUNCAN.

Email: [chiptowncentrenpt@wiltshire.pnn.police.uk](mailto:chiptowncentrenpt@wiltshire.pnn.police.uk)

### ANTI-SOCIAL BEHAVIOUR - Bath Road Car Park

There have been on-going talks with the Area Board over the car park. A system of bollards was proposed, however there are concerns over the longer term running costs to open and close them on a daily basis. We are working with Councillor CASWILL to try and find a long term solution.

A further suggestion of a barrier with card entry for residents has been put forward – there are of course funding issues which will need to be considered.

We are grateful that the Council Anti-Social Behaviour Reduction Officers have agreed to examine the options and bring proposals to the fore. As such we have further suggested the adoption of a mobile CCTV system which at a reduced cost to the other options, will have the added advantage of being able to be deployed on a longer term basis at ASB 'Hotspots' within the wider community as and when they arise.

There are a number of plans that have been put forward but partnership working is required along with funding. In the meantime we will patrol and vigorously enforce any incidents where breaches of the law are evidenced.

### ANTI SOCIAL BEHAVIOUR – TOWN CENTRE

Extra evening patrols have been made during the weekend evenings by both the general Policing team and NPT. Persons committing offences have been dealt with and arrested or issued with fixed penalty tickets.

NPT have made additional use of pub-watch and encouraged its use to ban problem customers from licensed premises. Meeting have been held with the licensees and the level of service expected has been made clear.

Incidents relating to licensed premises have been monitored closely. Should an incident occur which can be directly linked to a particular premises, a further meeting with the licensee has been taking place. This has been to brief them on the incident, and to see what learning points and measures can be put in place to prevent like incidents occurring in the future. We welcome responsible drinking within the town and are keen that everyone involved is aware of their full responsibilities to ensure that this happens.

Once again we are grateful to the Council licensing department who with Police evidence provided have agreed to prosecute those late night take away establishments who exceed the terms of their license by failing to close on time.

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# Wiltshire Police Chippenham



## **Chippenham Town South (Pewsham)**

**Beat Manager: PC Emma HIGGINS.**  
**PCSO: Helen BRAY & Toni BROWN**  
**Email: [chiptownsouthnpt@wiltshire.pnn.police.uk](mailto:chiptownsouthnpt@wiltshire.pnn.police.uk)**

### **ASB- Pewsham/ Lodge Road**

There have been no reports from Tesco of any ASB and staff state that things are quieter, although staff have stated that they may not call in if youths are hanging around outside and are not causing problems.

This will be kept as a priority as there are still reports from the public of youths with alcohol in carrier bags. There are concerns that the Christmas period will see a rise in ASB by youths – so far with additional patrols this has not proven to be the case. We are working with licensing and have visited each of the business premises to ensure that this does not happen. Feedback from local residents and NHW is that the area has been quieter of late – a trend we intend to maintain!

### **ASB- Kingham Close/ Sheldon Road**

Since taking this priority on there were 3 logs in September, one log in October and zero logs in November.

There have been active patrols during problem times. Any youths located have been given stop forms, details recorded and appropriate action taken if alcohol located.

Contact has been made with Wiltshire Council in relation to the park. A visit has been conducted and several recommendations put forward to deal with the issue of youths climbing onto Roman Glass etc. A request has been made for further signs and lighting to be considered for the area.

A referral will be sent to Jonathan Stiddard regarding the alleyway. The graffiti and litter are an issue along there. It is believed that this will need to be taken up with the building site manager on Goldney Ave.

PCSO's are going to conduct house to house to confer with residents over the park (we believe the problem has stopped)

This will be closed as a priority as things have been put in place to deal with the issues and calls have reduced considerably. We will however, continue to patrol the area at peak times (evenings and weekends)

### **ASB- Wood Lane**

A residents meeting was held on 14<sup>th</sup> November 2009, attended by approximately 55 residents reporting concerns over the level of criminal damage and anti-social behaviour.

# Wiltshire Police Chippenham



A further meeting was held on the 19<sup>th</sup> December with Councillor Bill DOUGLAS. Together with NHW, increased patrols and 3 significant arrests in the local area we have only had 1 reported incident of criminal damage/ anti-social behaviour since the last meeting. We will continue to work to maintain this progress and thank our partners and the residents for their support in doing so.

It is acknowledged that as Wood Lane is used as a 'cut through' to other areas late at night there is a higher volume of people travelling through the area than might be expected. There is associated noise and disturbance which we have asked the Anti-Social Behaviour Reduction Officers to assist with.

## **Chippenham Town West**

**Beat Manager: PC Arwen Lucena.**

**PCSO: Will JUDD & Elizabeth HOLLAND**

**Email: [chiptownwestnpt@wiltshire.pnn.police.uk](mailto:chiptownwestnpt@wiltshire.pnn.police.uk)**

### **ANTI-SOCIAL BEHAVIOUR - Car Parks**

Patrols have been carried out during the evenings in both Wickes and Sainsbury's car parks and a significant reduction has been noted in each. Sainsbury's have been closing the barriers reliably each evening which wasn't happening before and the management at Sainsbury's have reported that they have not received any complaints about vehicles from customers for a long time now. They are more than happy with police response and, coupled with closing the barriers, this appears to be deterring the drivers from using the car park. They have also reported a reduction in litter from the vehicles that use the back of the car park to eat their McDonalds. Any drivers seen using the car park for this purpose have been moved on and advised that the car park is for shoppers at Sainsbury's.

There has been a huge reduction in the vehicles using Wickes car park and the management company have also reported that they are not receiving so many calls as they have also been responding to reports of vehicles in the car park. On patrol the odd vehicle has been located in the car park but not the large amount of cars there used to be.

I am pleased that this priority will now been closed as at the earlier part of the year it was causing considerable upset to local residents.

### **Drugs – Allington Way**

A number of warrants under the Misuse of Drugs Act have been conducted which were successful and arrests/ prosecutions resulted. We worked with the local Housing association where we were able to support each other with legislation that allows persons convicted of criminal offences to be evicted.

We will continue to monitor the area and note what whilst we continue to vigorously pursue any reports of drug taking, that Chippenham remains thankfully a very safe community in which to live. I repeat a common message from the Police that we welcome information on criminality to us and will treat any such information with complete confidence – where able we will always act on any information received.

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## **ASB – SOUTHMEAD – KINGSLEY PARK / CHELWOOD CLOSE**

We have received several complaints of ASB and underage drinking in and around these areas. There are a couple of addresses where youths are gathering and causing a disturbance to neighbours and damage has been caused to vehicles and property in the locality.

We have therefore just adopted this as a new priority – a patrol plan is in place and I look forward to working in the community to educate and where necessary prosecute offenders.

## **STAINERS WAY PLAY PARK**

After consultation with neighbourhood watch, reports have been received about ASB in the play park off Stainers Way near to Sheepscroft. There is inadequate lighting at the park which enables youths to hide in the park without being seen. There are reports of underage drinking and youths gathering in the evenings and leaving smashed bottles and so on behind them.

There are no signs to warn motorists that there is a park and residents are concerned at the speed at which people travel along the road, and so they are requesting signs and speed checks. As a new priority we will work with the Council Anti-social Behaviour team to help resolve these issues.

## **Chippenham Town North East**

**Beat Manager: PC Rachel Webb.**

**PCSO: Mike JONES & Matt DIBBLE**

**Email: [chiptownnortheastnpt@wiltshire.pnn.police.uk](mailto:chiptownnortheastnpt@wiltshire.pnn.police.uk)**

## **Parking/Obstruction at Hardenhuish Lane**

The meeting in October was very successful and the proposals put forward have almost been fully agreed. The works are planned to commence on 8<sup>th</sup> February 2010 at a cost in the region of £70,000. There are further proposals which will be put forward in 2010 for additional works which will cost approximately £15,000.

From the Bristol Road end of Hardenhuish Lane there will be new speed limit roundels and gateway surfacing. New 'SLOW' markings will be painted prior to the footpath link with Old Hardenhuish Lane, where there will be a staggered pedestrian barrier, and an improved crossing point with a refuge island in the middle of the road. Existing foliage to the south of this crossing will be cut back to improve visibility. The on-street parking area prior to the school will be retained and a new traffic island will be placed at the end of this area. A new footway build out at the school entrance will provide a safer crossing point, and traffic islands in the junction will discourage 'U' turning traffic.

A new footway link and pedestrian crossing point will be built adjacent to Old Hardenhuish Lane, and a high visibility guard rail will be installed, which will prevent crossing outside of this point. The existing footway and refuge island at the school exit will be removed, and the island within exit will be replaced with a refuge island.

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# Wiltshire Police Chippenham



The crossing point at the exit will also be improved and widened.

Past this and north towards the coach entrance the on-street parking will be retained. The footway will be built out at the coach entrance to provide an improved crossing point and protect the on-street parking area.

To the north the area of the footpath into Cepen Park is subject to the planning proposals to be put forward in 2010. This area cannot have a zebra crossing as the average speed of the traffic is 39mph, and so is too fast.

The crossing point at the entrance to Hardenhuish School will be improved and widened. A new disabled bay will be marked up adjacent to St Nicholas Church, where there will be a new length of footway and a crossing point to the church car park. New 'SLOW' marking will also be provided.

Thanks to Highways, Councillor Bill DOUGLASS and PC WEBB and her team for helping to drive this forward.

## **Criminal Damage – Monkton Park**

Reports of damage have continued in Monkton Park, although the problem has improved following the adoption of increased patrols and stop checks where people were stopped and given advice and education on their conduct and how this is perceived.

Although property damage has decreased there has recently been a number of incidents where property has been moved, but no damage caused.

It is thought that the persons causing the problems in Monkton Park are not from the area, and are using this as a cut through. The blue bridge that makes this possible is however there to stay. We welcome the improvements and note that we must maintain the momentum to stay on top of the situation.

## **ASB - COWLEAZE**

This is a new development and a mixture of occupancy types. There are a number of different housing associations with properties in this location.

There has recently been a rise in the levels of reported ASB, coming in particular from six different addresses. To date 1 of these residents has moved from the area, however the problem remains. There is ongoing consultation with the housing associations to ensure that we are united in using the full powers available to us all.

Any reports of criminality will have positive action taken. I am optimistic that with our partners in the Housing Associations that we have the necessary tools available to help reduce reports of ASB.

# Wiltshire Police Chippenham



**Chippenham Rural** covering Biddestone, North Wraxall, Castle Combe, Yatton Keynell, Langley Burrell, Stanton St Quinton, Kington St Michael, Kington Langley, Sutton Benger, Christian Malford, Burton, Grittleton, Hullavington and Seagry.

**Beat Manager: PC Heather Barham,**  
**PCSO: Norman Webster & Steven Butler**  
**Email: [chippenhamruralnpt@wiltshire.pnn.police.uk](mailto:chippenhamruralnpt@wiltshire.pnn.police.uk)**

The newly formed NHW scheme in Biddestone has already proved its worth. A number of stone ornaments stolen from Castle Combe were recently located in the village by scheme members. This is a good example of the benefits of NHW and the increased vigilance it provides to the community. There have also been a number of shed breaks within Biddestone. Patrols have been stepped up and NHW also made aware in an effort to deter further offences.

Please ensure that any items of value are not left in insecure sheds and also consider strengthened locks and the fitment of inexpensive shed alarms to deter offenders.

Stanton St Quinton Church has had a number of stone roof tiles stolen. Police have advised the use of Smart Water, a commercially available treatment that is applied to property and can identify it if later recovered and also can show up on offenders under ultraviolet light if located.

Four youths were recently moved on following antisocial behaviour in Stanton St Quinton and their details recorded. Strong words of advice were given and they were advised Police will continue to patrol and target anyone found behaving in an antisocial manner. Hullavington has also experienced a degree of antisocial behaviour, progress towards resolving this has been made with a meeting with partner agencies to find a practical solution. There was one incident of theft at a Hullavington store by a local youth. At the request of the shopkeeper the youth was dealt with by words of advice and monies repaid for the stolen item. Their details have been recorded should they re-offend in a similar manner.

There has been a series of fraud related offences at Leigh Delamare where an offender has related a false story in order to obtain monies from unsuspecting members of the public. This offender has been identified and will be dealt with in the near future. The NPT Team continues to carry out the published street meetings, in some villages attendance is very good, whilst in others no-one attends.

We ask for your help in this matter and pass the word around. Details are published on the Wiltshire Police website and flyers published by the Parish councils. Flyers will also be sent out to the NHW. Contact is also made in the villages that the mobile library visits each month. This is a good local point of contact and allows for minor issues to be reported or discussed that do not require more formal action. We also attend meetings/clubs or coffee mornings if invited and able to do so. This is another good opportunity to meet a broader cross section of the community.

If you have a group or club you wish us to visit, please use the contact details published above.

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# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

## Report for Chippenham Area Board

### Fires:

Whilst it is pleasing to report a slight decrease in the accidental fires that we attended during the months of September and October 2009, it is disappointing to report that we have seen an increase in deliberate fires for the same period.

Our accidental fires have included a dishwasher, chip pan, grill pan, a sock on a light fitting, a lounge, a barn, wood burning stove and some vehicles. We have also attended 1 chimney fire within the Board area.

Our deliberate fires have included a shed, trampoline, play house, greenhouse, grass, a disused building, a motorbike in addition to several wheelie bins and refuse bins. We have had an issue with some of these deliberate fires occurring around the Cepen Park area although this does seem to have abated. We continue to work with the Police to identify those responsible.

With seasonal events in mind Wiltshire Fire and Rescue only attended one incident in the Boards area around Bonfire Night this year. This occurred on the 4<sup>th</sup> November and involved a firework being lit and placed inside a Paperbank at Sutton Benger Village Hall.

### Injuries:

One adult female and 1 adult male were treated for smoke inhalation following 2 separate dwelling fires. A third adult male sustained a minor burn injury to his hand following a small fire in his lounge.

### RTC'S:

We have seen a slight decrease in the Road Traffic Collisions that we attended during September and October within the Board's area. Three of these incidents occurred on the M4 with the others occurring on the A4, A350 and the A420 in and around the Chippenham area.

Community Fire Safety Activities are continuing to focus on Chimney Fire Safety following an increase in calls to chimney fires last winter. People with open fires, wood stoves and flame effect gas fires are encouraged to get their chimneys swept and flues checked regularly.

We are also highlighting Winter Fire Safety and Christmas Fire Safety, with particular emphasis on being careful not to overload sockets with various Christmas Lights, etc. We also urge people to be careful with candles.

For further information please visit [www.direct.gov.uk/firekills](http://www.direct.gov.uk/firekills)





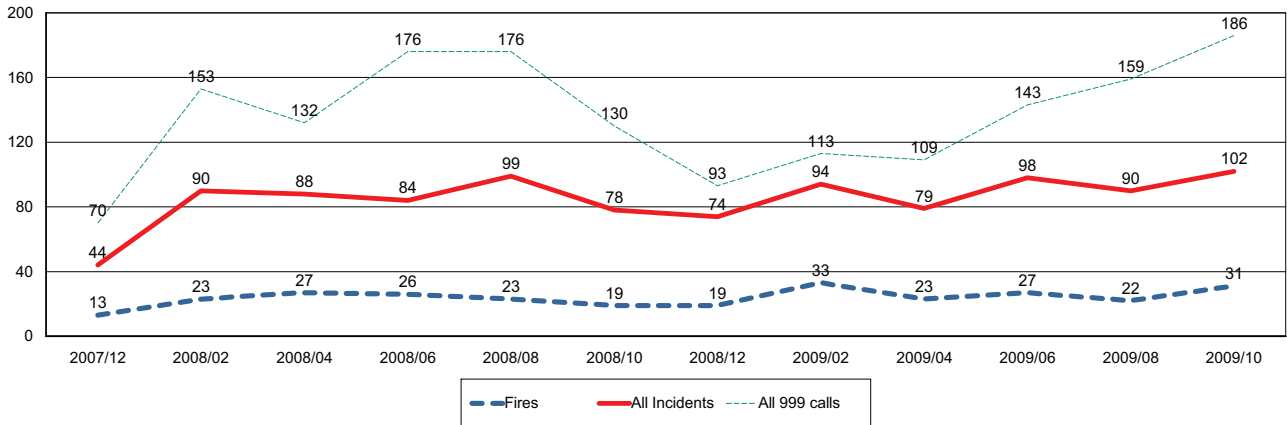
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

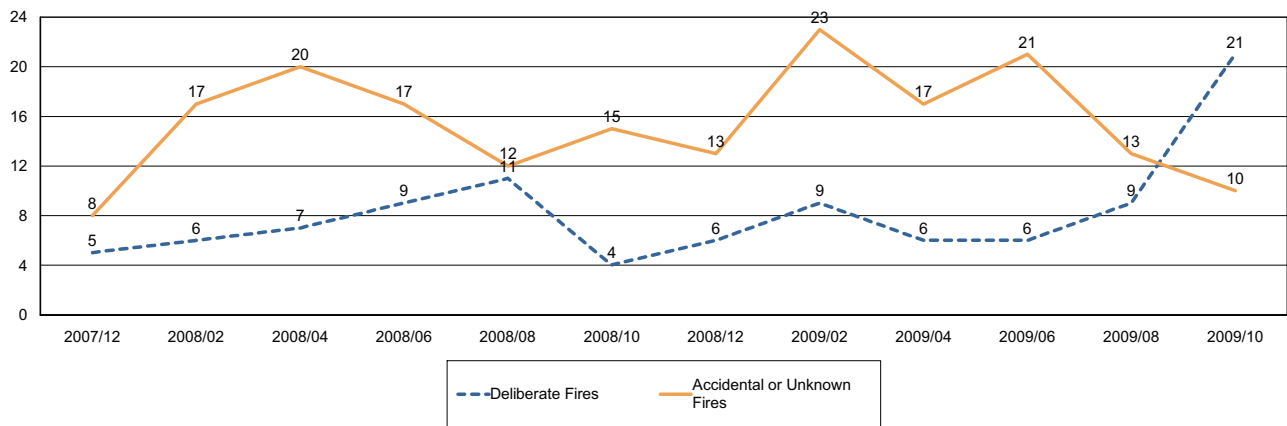
## Report for Chippenham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including October 2009. It has been prepared by the Group Manager for the Board's area.

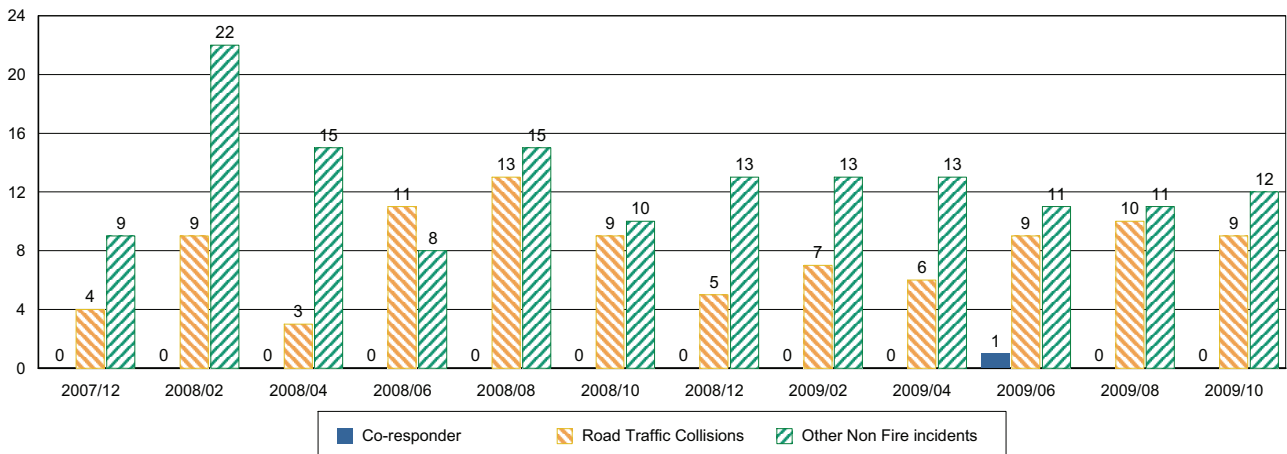
### Incidents and Calls



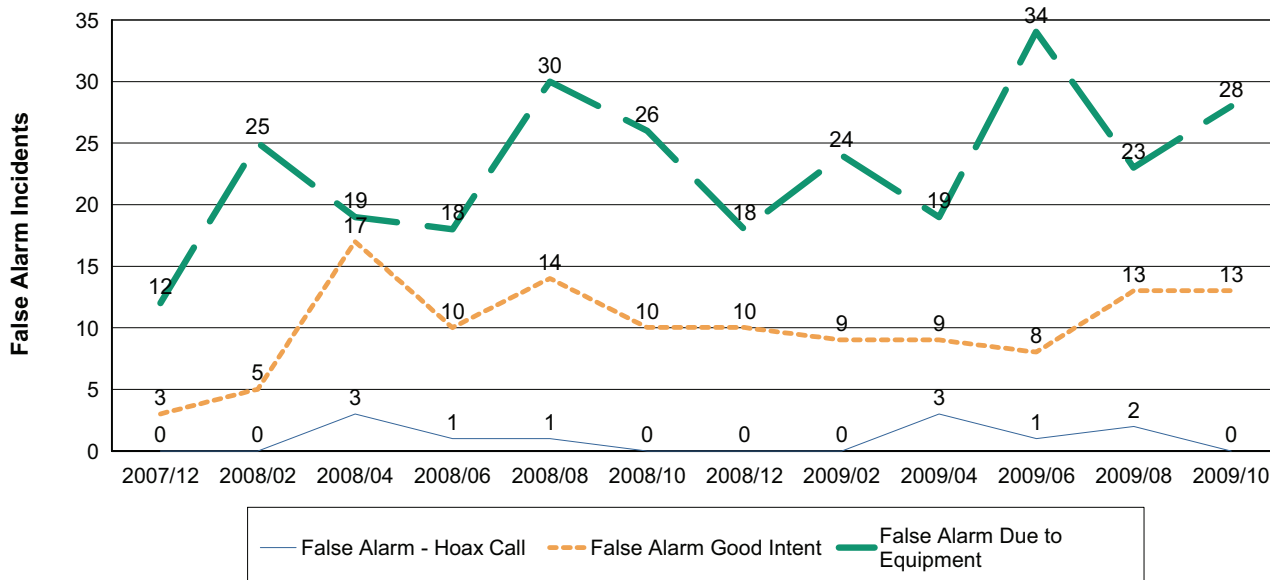
### Fires by Cause



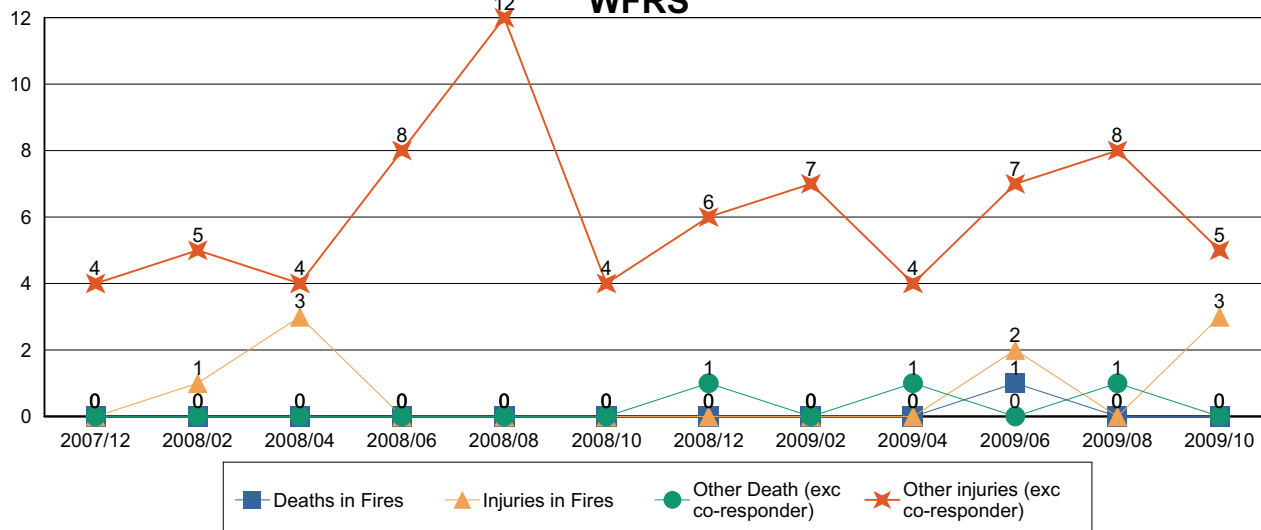
### Non-Fire incidents attended by WFRS



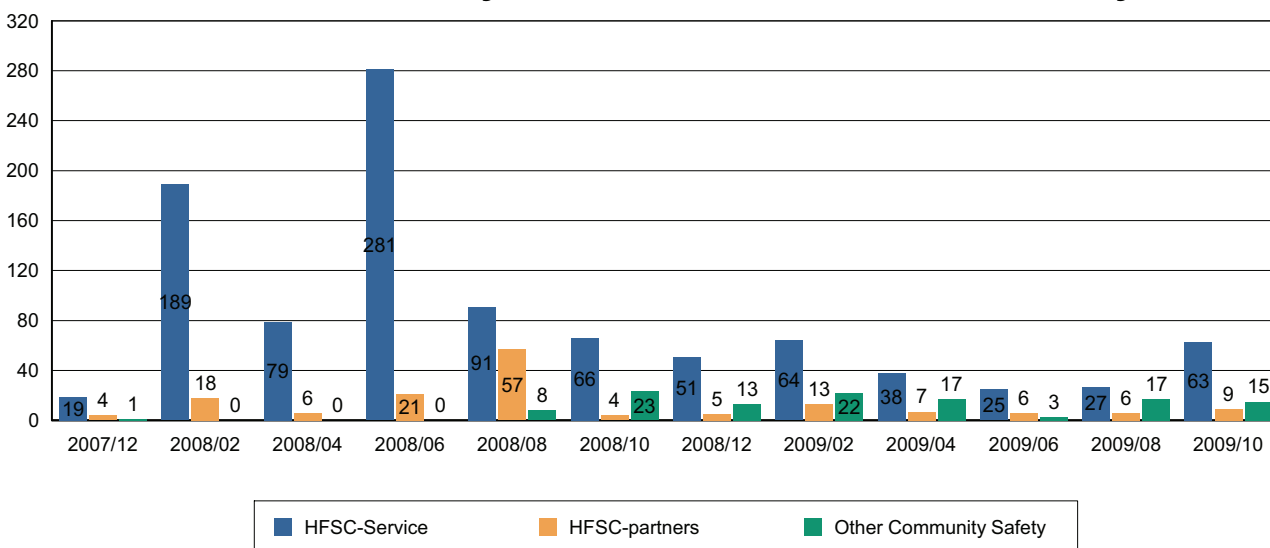
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update - January 2010**

### **NHS Wiltshire strives to maintain services during severe weather conditions**

NHS Wiltshire is assisting staff getting to and from their place of work across the county so that health and medical care can be provided during the period of extreme weather. The organisation has planned well for the current snow conditions and extra measures have been put in place to ensure that services are maintained.

### **New NHS stress helpline goes live**

A new NHS helpline for people suffering from stress and anxiety is now available, aimed particularly at those whose worries about debt or job security may be affecting their mental health.

**The NHS Stressline number is 01300 123 3000, and trained health advisors are available to talk to between 8am and 10pm. Calls are charged at the same rate as national calls to an 01 or 02 number.**

The new service is part of a huge expansion in help for people in Wiltshire with common mental health problems such as anxiety and depression. The PCT has already invested £410,000 of extra funding in counsellors to work in GP surgeries and provide "talking therapy" to local people

### **New NHS dental services for Amesbury, Tidworth, Malmesbury and Wootton Bassett**

A total of 13230 new patients will benefit when four new NHS dental practices open in January 2010. The practices, which will be in Amesbury, Tidworth, Malmesbury and Wootton Bassett, have been commissioned by NHS Wiltshire as part its £3.2 million investment in NHS dentistry for 2009/2010. All of the new practices will run by Whitecross Dental Care Ltd which is part of the Integrated Dental Holdings Group (IDH).

People wishing to register for NHS dental services at one of the four practices should send their full contact details including name, surname, full postal address, date of birth and contact telephone numbers including home and mobile to:

NHS Registrations Department  
 Integrated Dental House  
 Sunset Business Park  
 Manchester Road  
 Kearsley, Bolton BL4 8RH

### **Health & Wellbeing Fairs**

NHS Wiltshire and Wiltshire Council are working together to deliver a series of Health & Wellbeing Fairs across the county, to highlight the particular health issues for each of the community areas. The Fairs will give local people an opportunity to speak to health and wellbeing professionals, take some basic health and fitness tests and learn about healthy lifestyles. This will be followed by a workshop that looks more closely at the health needs of

the community in order for Area Boards, Partnerships and other local groups to identify priorities to help improve the health and well being of the community. Please contact your local Community Area Manager for details of the event in your area. [jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

### **GP service in Wiltshire is above national average**

Thousands of Wiltshire patients rate the service they receive at their GP surgery higher than the national average, according to figures released this week.

The county's practices bettered the national average in the GP Patient Access Survey with 94% of patients reporting overall satisfaction with the care they get from the GPs and their teams. The survey combines the first two quarters results of the 2009/10 GP Patient Survey between April and September 2009 and was conducted by Ipsos MORI.

Patients in Wiltshire were asked for their views on subjects ranging from the reception team and telephone access to their ability to see a nurse quickly and their satisfaction with out of hours services in the evenings and at weekends.

### **Hurry - time is running out to nominate for Wiltshire Health and Wellbeing Partnership Awards!**

Following the highly successful inaugural event last year, nominations are now open for Wiltshire's Health and Wellbeing Partnership Awards.

The Awards celebrate the work of every individual, group, organisation and business involved in improving the health and wellbeing of our local communities. Nominations might be for healthy eating initiatives, physical exercise programmes being run in a village hall or at a workplace, or education programmes with young people about sensible drinking or the dangers of drug abuse. There is a huge range of public health activity in Wiltshire – you will know of many more projects that are happening locally – and we would like your help in recognising and rewarding them.

Nominating is easy. You can nominate your own work, or that of your own organisation – it's a simple process that will take you about half an hour. Or you can nominate someone else – if you send us their contact details and tell us why you are nominating them, we will follow it up.

To find out more and to nominate, visit

<http://www.wiltshire.gov.uk/council/2010healthandwellbeingawards.htm>

The deadlines for nominations are 15<sup>th</sup> January if you want to nominate another organisation or individual and 29<sup>th</sup> January if you want to nominate your own work. The Awards ceremony will be held on 10<sup>th</sup> March 2010 at Devizes Corn Exchange.

The next Board meeting will be held on **Tuesday 27 January 2009, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

## Update for Chippenham Area Board

<b>Update from</b>	<b>Chippenham CAYPIG</b>
<b>Date of Area Board Meeting</b>	11.1.10

### Headlines/Key Issues

- Chippenham Youth Strategy – Chippenham Youth Partnership
- Chippenham Youth Strategy - Chair

### Projects

- Dirt Jumps
- Chillax Café – volunteer capacity
- Friday Night Alternative

### Future Events/Dates for the diary

- CAYPIG meeting Monday 25.1.10 6-7.30pm
- CAYPIG meeting Wednesday 5.5.10
- CAYPIG meeting Wednesday 14.7.10

Signed: Richard Williams

Date: 8.12.09





## WILTSHIRE COUNCIL

CHIPPENHAM AREA BOARD  
11 JANUARY 2010

### Night Time Economy - Taxi Marshals

#### **Purpose of Report**

1. To update the Area Board on the action agreed at the meeting of September 14<sup>th</sup> 2009
2. To present the Area Board with a 'Night Time Economy' Action Plan and to seek the Board's endorsement of the recommendations of the task and finish group outlined within this report.

#### **Background**

At the September meeting of the Chippenham and Villages Area Board it was agreed that a task and finish group should be convened to look at the issues relating to late night crime and disorder in Chippenham Town Centre (the Night Time Economy).

The task for the group was to identify key actions and interventions to address the issues, to agree and present recommendations back to the board.

This included reviewing the use of Taxi Marshals in Chippenham Town Centre.

#### **Background documents used in the preparation of this report**

1. Impact of Taxi Marshals on Violent Crime and Anti-Social Behaviour in Wiltshire Town Centres - Lorraine Jones, Wiltshire Police, April 2008
2. Impact of Taxi Marshals on Violent Crime and Anti Social Behaviour in Wiltshire Town Centres – a Professional Practitioner Perspective - Qualitative Responses - Ishti Turner, Community Safety Manager, West Wiltshire District Council, June 2008

## **Main considerations**

Taxi Marshals were introduced into four Wiltshire Market towns in August 2007, as a pilot project. This pilot was funded by the Wiltshire Community Safety Partnership. The aim was to reduce violent crime and alcohol related anti-social behaviour in the night time economy.

Two evaluations, quantitative and qualitative, were undertaken in April and June 2008. These provided no clear evidence that the Taxi Marshals schemes were impacting on crime and anti-social behaviour although there was marginal evidence of impact in Chippenham.

The Wiltshire Community Safety Partnership therefore agreed in July 2008 to cease the pilot in all areas but Chippenham, the Chippenham scheme to continue funded by the WCSP for one further year only until the Area Board was established. This funding ceased in June 2009.

There is no identified budget for the Taxi Marshal scheme in Chippenham, which costs approximately £1,100 a month (covering Friday and Saturday nights).

Although the 'public reassurance' value of the Taxi Marshals is recognised there continues to be limited evidence that their presence is reducing crime and anti-social behaviour.

The task and finish group therefore recommend that the scheme ceases.

The use of taxi marshals for specific calendar points such as The World Cup and The River Festival could be considered when planning for these events. The task and finish group consider that any such need could be met by a condition of licence. The Area Board may wish to consider the provision of Taxi Marshals for peak evenings during Christmas and New Year when developing their budget for 2010-2011.

It was clear to the task and finish group that the problems relating to the late night economy in Chippenham required a more holistic approach and an action plan has been developed which is attached to this report.

This work will be taken forward by the group and includes consultation with the community members most immediately affected by the problems, in order to ensure public re-assurance and community engagement.

## **Environmental and community implications**

The implementation of the action plan will directly improve quality of life for the community living within the town centre of Chippenham and will also improve safety for those using Chippenham Town Centre for social and leisure purposes during the Night Time Economy.

The action plan includes suggestions to take forward with regard to environmental problems including on street urinating and litter.

### **Legal implications**

There are no specific legal implications contained within the report.

### **HR implications**

There are no specific HR implications contained within the report.

### **Equality and Inclusion Implications**

There are no specific Equality and Inclusion implications contained within the report.

### **Officer recommendations**

**That the Chippenham and Villages Area Board endorse the recommendations of the task and finish group outlined within this report, and supports and endorses the action plan attached.**

**Appendices:** Chippenham Night Time Economy Action Plan

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## CHIPPENHAM

### NIGHT TIME ECONOMY ACTION PLAN

#### OBJECTIVES

- Reduce violent crime (Reduce assault with injury crime rate)
- Reduce the level of alcohol related violence (Reduce concern that drunk & rowdy behaviour is a problem)
- Reduce the level of public disorder
- Improve the perception of Anti Social Behaviour
- Bring more offenders to justice
- Increase confidence and satisfaction

<u>Prevent</u>	<u>Owner / Actions</u>	<u>Outcomes</u>
<ul style="list-style-type: none"> <li>• Licensed Premises (LP) visits during the early evening</li> </ul>	GPD Sergeant	On going
<ul style="list-style-type: none"> <li>• Peak time high viz patrols (Inc TTCG bids for additional resources)</li> </ul>	GPD Sergeant	On going, outcomes recorded
<ul style="list-style-type: none"> <li>• Static CCTV (Town Centre &amp; and Licensed Premises)</li> </ul>	Recent upgrade link to station required (Sector Deputy)	On going
<ul style="list-style-type: none"> <li>• Staggered LP closing times, rigidly enforced</li> </ul>	Licensing Authorities	On going
<ul style="list-style-type: none"> <li>• Food outlet closing times rigidly enforced</li> </ul>	Licensing Authorities	On going, formal warnings given
<ul style="list-style-type: none"> <li>• Use of Direction to leave, Sec 27 Violent Crime Reduction Act</li> </ul>	Patrol Officers	On going

<ul style="list-style-type: none"> <li>• Night Net radios</li> <li>• Discourage 'happy hours' and irresponsible alcohol promotions</li> <li>• Expansion of Pub Watch, consideration of web based forum.</li> <li>• Consider use of tamper proof wrist bans if intelligence indicates underage consumption</li> <li>• 'High Viz' jackets for door staff</li> <li>• Increase number of litter bins</li> <li>• Agreed under age sales operations</li> </ul>	<p>For discussion Licensing Authorities &amp; Sector Head</p> <p>Licensing Authorities &amp; Sector Head</p> <p>For Discussion Sector Head</p> <p>Sector Head</p> <p>Sector Head</p> <p>Wiltshire Council / Town Council Council &amp; Trading Standards</p>	<p>For discussion</p> <p>On going</p> <p>On going, wider divisional support required</p> <p>On going</p> <p>For discussion</p> <p>For discussion</p> <p>For consideration when appropriate</p>
<p style="text-align: center;"><b><u>Intelligence</u></b></p> <ul style="list-style-type: none"> <li>• Intelligence download from drunk person, person issued Penalty Notice for Disorder or arrested</li> <li>• Intelligence submissions, including Town Centre CCTV, Anti Social Behaviour (ASB) panel and Trading Standards</li> <li>• Criminal Justice activity feedback to LP</li> <li>• Evidence of police activity documented</li> </ul>	<p>Patrol Officers</p> <p>Crime Team, Patrol Officers, Council and Trading Standards</p> <p>Sector Head and CBM via Pub Watch</p> <p>GPD Sergeant and Sector Head</p>	<p>On going</p> <p>On going</p> <p>On going</p> <p>On going</p>

<b><u>Enforcement</u></b>		
<ul style="list-style-type: none"> <li>Targeted patrols at times of peak demand, including Police Constables (PC's), PCSO's and Special PC's</li> </ul>	Patrol Officers	On going
<ul style="list-style-type: none"> <li>Deployment of overt / mobile CCTV</li> </ul>	Sector Head	For discussion
<ul style="list-style-type: none"> <li>Deployment of body cams</li> </ul>	Sector Head	Training rolled, to be deployed shortly
<ul style="list-style-type: none"> <li>LP review and closures if necessary</li> </ul>	Sector Head and Licensing	Will be considered if appropriate
<ul style="list-style-type: none"> <li>Robust use of confiscation of alcohol legislation Designated Public Place Order (Adults) Confiscation of Alcohol (Young Persons) Act 1997 Sec 155 Licensing Act 2003 (sealed &amp; open containers)</li> </ul>	Patrol Officers	On going
<ul style="list-style-type: none"> <li>Robust policing of precursor offences within hot spots (Throwing bottles / litter Wilful Obstruction Sec 5 Public Order Act Urinating in the street)</li> </ul>	Patrol Officers	On going
<ul style="list-style-type: none"> <li>Covert options, test purchase to evidence sale to underage or drunk customers</li> </ul>	Sector Head and Licensing Authorities	For consideration if intelligence indicates value
<ul style="list-style-type: none"> <li>Robust policing of LP's and breaches of legislation</li> </ul>	Sector Head & Licensing Authorities	On going
<ul style="list-style-type: none"> <li>Sec 6 Licensing Act warning letters followed by formal banning applications (Three drunk offences in 12 months)</li> </ul>	Beat Manager	For consideration if appropriate
<ul style="list-style-type: none"> <li>LP exclusion orders &amp; ASBOs</li> </ul>	Beat Manager	For consideration if appropriate
<ul style="list-style-type: none"> <li>'Victimless' prosecutions (Disorder / Violence)</li> </ul>	Beat Manager	On going
<b><u>Confidence</u></b>		
<ul style="list-style-type: none"> <li>High Viz patrols to inspire confidence and enhanced perception of safety</li> </ul>	Patrol Officers and Beat Manager	On going

<ul style="list-style-type: none"> <li>• <b>Robust, proportionate and consistent approach to offending</b></li> </ul>	<p><b>Patrol Officers and Beat Manager</b></p>	<p><b>On going</b></p>
<ul style="list-style-type: none"> <li>• <b>Positive press releases, including sanctions, bans etc</b></li> </ul>	<p><b>Sector Head and Beat Manager</b></p>	<p><b>On going</b></p>
<ul style="list-style-type: none"> <li>• <b>Joint agency community consultation event</b></li> </ul>	<p><b>All agencies and elected representatives</b></p>	<p><b>For discussion and agreement early in 2010</b></p>



CHIPPENHAM AREA  
YOUTH STRATEGY  
BRIEFING REPORT

COMPILED BY: RICHARD WILLIAMS

DECEMBER 2009

## CHIPPENHAM AREA YOUTH STRATEGY – BRIEFING SHEET

### Key Factors for Consideration

- 4200 13-19 population in Chippenham area
- Chippenham and Town centre re – development
- Bridge Centre re-development
- The Bridge Centre experience Nov 2008 – June 2009 – a case study
- Diversity and best response
- Pivotal question - All in One or Split provision?
- Need Analysis Research January – March 2008
- Geographical dynamics and cultural groups
- Portholes into activities and developmental experiences
- Alcohol
- Recognises many young people currently engage well in a range of structured and informal groups and activities

### The Model

Based in the consultation thus far the future model should aim to include all the following components;

- **Youth Café** – town centre, with combined exhibition space
- **Personal and Social Youth Development Centre**
- **Outdoor Education Youth Development Centre**
- **Arts and Media Youth Development Centre**
- **Alternative Sports Youth Development Centre**
- **Youth Shelters**
- **Street Based Youth Work**
- **Rural Outreach** – Mobile bus, plus urban adventure training for young people in outlying areas
- **Rural Youth Project** targeting Post 16 yrs offering combined package of housing, rural skills experience and development, transport, key support and supervision
- **Youth and Community Events** based on positive shared experiences
- **Universal and targeted social education** – schools outreach/PHSE – based around the strategy model and ideology

## How

- One **co-ordinated** vision
- Delivered in **partnership**
- Informed via **Chippenham Community Area Young People's Issues Group, Chippenham Area Partnership, and Chippenham Schools Partnership-** (School Councils and Children's Parliament)
- Formation of **Chippenham Youth Partnership** as co-ordinating forum for operational monitoring of delivery
- Reporting to and authorised via **Area Board**
- Combined resources

## Potential Key Partners

- Young People
- Wiltshire Council
- Development Service for Young People
- Connexions
- YOS
- YPSS
- Wiltshire College
- Housing Associations
- Chippenham Churches Together
- Voluntary sector – ACF/ sea Cadets
- Police
- Chippenham and Area Town and Parish Councils
- CHAP
- Borough Lands
- Parents ( CAYPIG Support Group)

## Benefits

- Cultural Development
- Community development
- Increased Safety
- Increased access to purposeful activity
- Response to increase in need
- Sustainable and Local activities and venues to ensure effective use of resources

## Considerations

- Need consistency
- Need commitment by all partners to participate at key places
- Need cohesive ideological and participatory experience for young people.
- Clear boundaries
- Joint local practitioner training

## Key Roles

- **Political mandate and support** -WC and CTC
- **Developmental and strategic co-ordination** (link to Area Board / CAYPIG) - DS4YP
- Youth Café lead - CCT re
- PSD YDC – DS4YP
- OE YDC – WC and Voluntary sector partnership
- A&M YDC – WC partnership
- AS YDC – local partnership
- Rural Youth Project development - Connexions / DS4YP
- Boundary reinforcement at key places/times- Police and PCSO's
- Events – partnership and shared leads
- Social education in relation to strategy – DS4YP

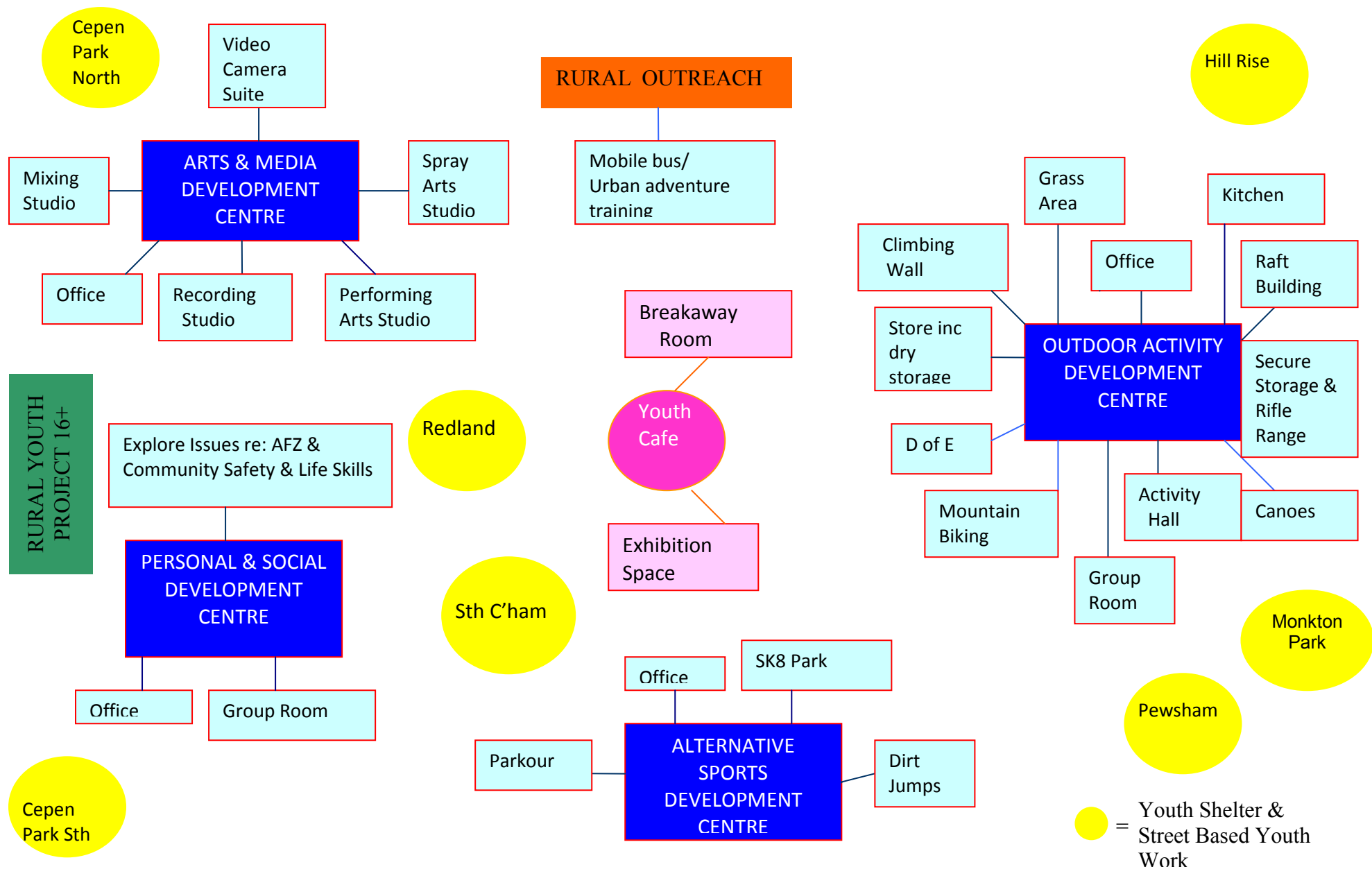
## Conclusion

- Approach and strategy Key
- Need for result
- Developmental Process
- Will take time
  
- **Appendices**

## RESEARCH FINDINGS

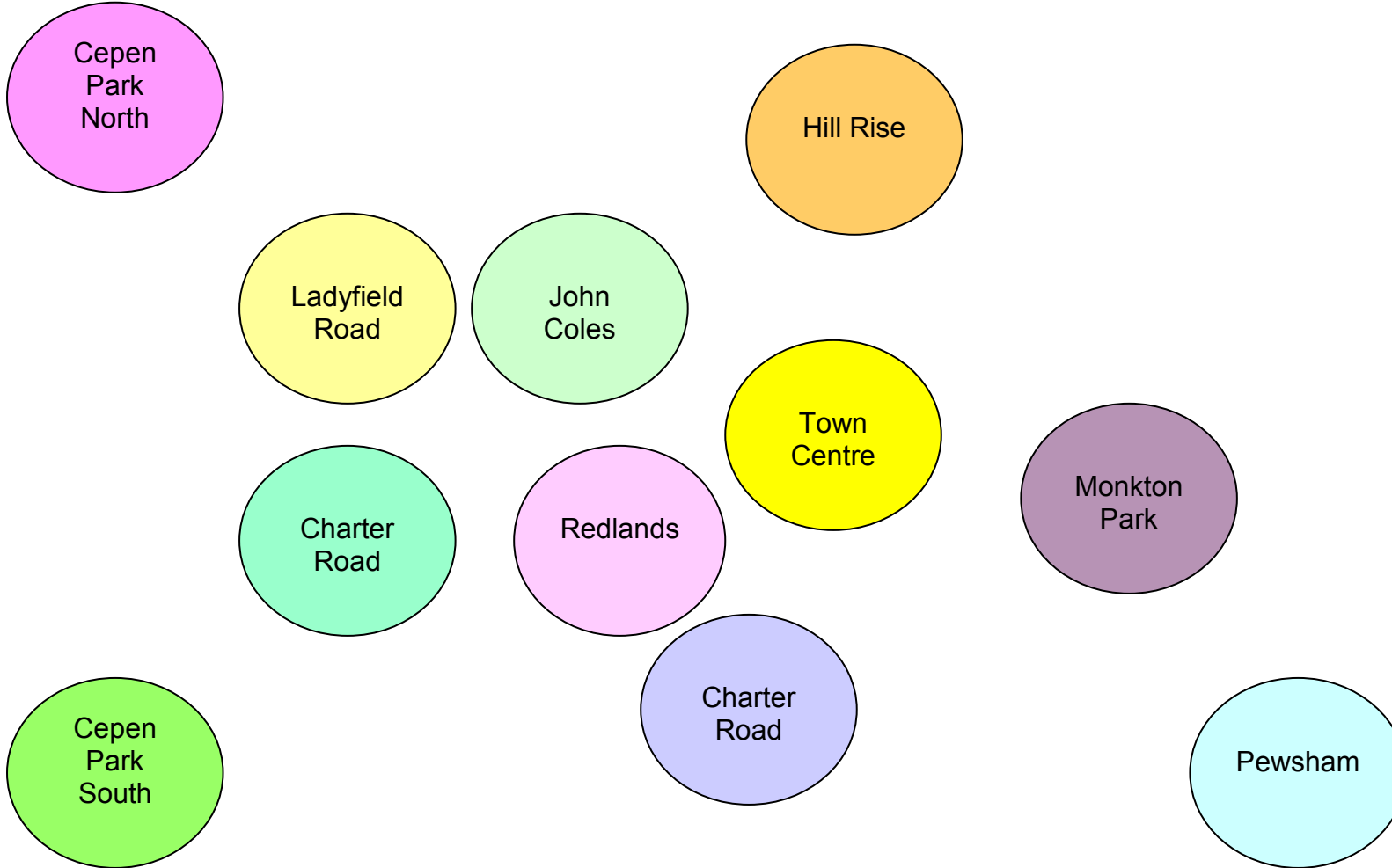
Total Participants .....	281
Male .....	145
Female .....	136
Youth provision in one place .....	122
Youth provision in different places .....	153
Skate Park .....	122
Youth Cafe .....	144
Outdoor Activities .....	144
Youth Workers .....	30
Counselling .....	24
Workshops .....	62
Dance Studios .....	85
Drama Space .....	90
Arts Centre .....	91
Sports Hall .....	148

Band/Gig Space ... ..	111
Kitchen Area ... ..	71
Group Work Space .....	24
I.C.T Area .....	106





# Young People's Political Map of Chippenham



## **Consultee's To Date**

- Chippenham CAYPIG
- Development Services for Young People
- Connexions
- Youth Workers
- Chippenham Town Partnership
- Borough Lands
- Chippenham Churches Together
- Young People
- ACF
- CAYPIG Support Group
- Chippenham Town Council
- Wiltshire Council
- Sutton Benger Village Hall Committee
- Chippenham Children's Parliament
- Yatton Keynell Youth Club
- Green Room Box
- Chippenham Vision Board

<b>Report to</b>	<b>Chippenham Area Board</b>
<b>Date of Meeting</b>	<b>11<sup>th</sup> January 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

**Purpose of Report -**

To ask Councillors to consider 5 applications seeking 2009/10 Community Area Grant Funding

Officer recommendations:

1. Sheldon Road Methodist Church – Award £5000 towards The Beacon project to build a new Community Centre, conditional upon the balance of funding being in place.
2. Hullavington Parish Council – Award £495 for the installation of Bus Stop Hard standing, conditional upon the balance of funding being in place.
3. Westinghouse Cricket Club – Award £500 for Cricket Coaching for under 21s.
4. Doorway – Award £990 for structured Music and IT activity sessions for homeless and marginalised adults attending Doorway.
5. Wiltshire & Berkshire Canal Trust – Award £4,292 to restore a spillweir, repair canal bed and stream diversion, conditional upon the balance of funding being in place.

## 1. Background

- 1.1 A single and simple application process was accepted by the Implementation Executive on 13<sup>th</sup> May 2009 for use during 2009/10.
- 1.2 Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.
- 1.3 In accordance with the Scheme of Delegation, any recommendation of an Area Board that was contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2009/10</li><li>• Chippenham &amp; Villages Community Area Plan</li><li>• Local Agreement for Wiltshire</li><li>• Local Area Agreement</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2009/10 year are made to projects that can realistically proceed before 31<sup>st</sup> March 2010.

There will be 4 rounds of funding during 2009/10. The first took place on 14<sup>th</sup> September 2009, the second on 2<sup>nd</sup> November, the third is contained in this report the final round will take place on 1<sup>st</sup> March 2010.

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the Community Area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. Following the awards made on 2<sup>nd</sup> November 2009, Chippenham Area Board has a Community Area Grant Budget of £11,586.
- 4.3. If Community Area Grants are awarded in line with Officer recommendations contained in this report, Chippenham Area Board will have a balance of £309.

## 5. Legal Implications

5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes. Implications relating to individual grant applications are outlined within section 8 – “Project Proposals”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Sheldon Road Methodist Church	The Beacon Project - to build a new Community Centre	£5,000

### 8.1.1 Sheldon Road Methodist Church – Award £5,000 to The Beacon Project to build a new Community Centre, conditional upon the balance of funding being in place.

8.1.2 This application meets the Community Area Grant Criteria for 2009/10.

8.1.3 This application demonstrates a link to the Chippenham & Villages Community Plan Update 2009 “Support village and community halls projects.”

8.1.4 The project relates to Wiltshire Council priorities through encouraging participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.

8.1.5 The project will provide a venue for a wide range of community groups to participate in a variety of activities. It will offer opportunities for all sections of the community regardless of age, gender, race or religion to engage within their local community.

8.1.6 Since submitting the application the applicant has now secured all but approximately £3,000 in funding. An application to Borough Lands Charity for the outstanding sum is due to be considered shortly.

8.1.7 A decision not to fund this project will result in a delay in the commencement of the building work, and would therefore impact upon the activities of a large number of community groups.

Ref	Applicant	Project proposal	Funding requested
8.2	Hullavington Parish Council	To install Bus Stop Hard standing	£495

**8.2.1 Hullavington Parish Council – Award £495 to install Bus Stop Hard Standing, conditional upon the balance of funding being in place.**

8.2.2 This application meets the Community Area Grant Criteria for 2009/10.

8.2.3 This application does not demonstrate a link to the Chippenham & Villages Community Plan Update 2009 however, Officers are of the opinion that the project is of wide community benefit as it will encourage people to use public transport.

8.2.4 The project relates to Wiltshire Council priorities to reduce carbon emissions from transport by supporting public transport and more pedestrian and cycling facilities, and, make it easier for all people, particularly those in rural; areas to access key services, shops, education and employment.

8.2.5 A decision not to fund this project will result in a significant delay in this project being carried out, causing users of the bus service continued inconvenience waiting in an unsuitable area.

Ref	Applicant	Project proposal	Funding requested
8.3	Westinghouse Cricket Club	Cricket Coaching for under 21s	£500

**8.3.1 Westinghouse Cricket Club– Award £500 for Cricket Coaching for under 21s.**

8.3.2 This application meets the Community Area Grant Criteria for 2009/10.

8.3.3 This application demonstrates a link to the Chippenham & Villages Community Plan Update 2009 – “Improve outdoor sports facilities for young people”.

8.3.4 The project relates to Wiltshire Council priorities encouraging positive lifestyle changes, young peoples participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.

8.3.5 Wiltshire Council's Sports Development Officer has confirmed that this club has a thriving youth membership and the project represents a valuable opportunity to enhance the current coaching offer available.

8.3.6 A decision not to fund this project will result in the young players at the club missing the opportunity to work with professional coaches working at national level.

Ref	Applicant	Project proposal	Funding requested
8.4	Doorway	Structured Music and IT activity sessions for homeless and marginalised adults	£990

**8.4.1 Doorway – Award £990 for structured Music and IT activity sessions for homeless and marginalised adults attending Doorway.**

8.4.2 This application does not demonstrate a link to the Chippenham & Villages Community Plan Update 2009; however, Officers are of the opinion that the project is of community benefit as it will encourage homeless and marginalised adults to engage in practical and useful activities by offering a positive alternative to negative and anti social behaviour which some of them may at times engage in.

8.4.3 This project relates to Wiltshire Council priorities encouraging positive lifestyle changes, create stronger and more inclusive communities, in positive activities and the promotion of ideas about safe, cohesive and resilient communities.

8.4.4 A decision not of to fund this project will result in the project not going ahead and the guests at Doorway will miss the opportunity to participate in positive and practical activities.

Ref	Applicant	Project proposal	Funding requested
8.5	Wiltshire & Berkshire Canal Trust	To restore a spillweir, repair canal bed and stream diversion	£4,292

**8.5.1 Wiltshire & Berkshire Canal Trust – Award £4,292 to restore a spillweir, repair canal bed and stream diversion, conditional upon the balance of funding being in place.**

- 8.5.2 This application demonstrates a partial link to the Chippenham & Villages Community Plan update 2009 “Enhance the riverside and use it to its full potential to stimulate leisure, tourism and to improve the environment”.
- 8.5.3 This project relates to Wiltshire Council priorities to work with communities to improve their natural environment. In November 2008 Wiltshire residents told us that one of the main reasons they like living here is because of nature and open space.
- 8.5.4 A decision not to fund this project will delay the reparation and restoration of a historic spillweir, and this will in turn delay work on the dredging of 1.2 km of canal between Double Bridge and Pewsham Locks.

<b>Appendices:</b>	<b>Appendix 1 Grant application - Sheldon Road Methodist Church</b> <b>Appendix 2 Grant application - Hullavington Parish Council</b> <b>Appendix 3 Grant application - Westinghouse Cricket Club</b> <b>Appendix 4 Grant application - Doorway</b> <b>Appendix 5 Grant application - Wiltshire &amp; Berkshire Canal Trust</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Victoria Welsh Chippenham Community Area Manager Tel: 01249 706446 E-mail : <a href="mailto:victoria.welsh@wiltshire.gov.uk">victoria.welsh@wiltshire.gov.uk</a>
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# Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>	The Beacon Project. Sheldon Road Methodist Church		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
<b>2 - Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Northern Locality		
<b>In which Parish does your project take place?</b>	Chippenham		
<b>What is your project?</b>	To replace our existing church hall with a purpose built community centre. Completion date September 2010.		
<b>Where will your project take place?</b>	Audley Road, Chippenham		
<b>When will your project take place?</b>	From completion of build Sept 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> P15.3.2P27 7.4 P30 8.4 8.5 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> As the only community facility locally, the new community hall will provide a focal point in the area to give a sense of community and social wellbeing, including a Drop-in Community Café, which will be open to all throughout the day and early evening. The new hall will enable full access to all and will have wheelchair access to all floors and a hearing loop system. The new Beacon Project building would not only provide the facilities to meet current community and church requirements, but expand the variety of clubs and activities that can be held here - for example: - Slimming clubs, exercise groups, etc....A number of our members have recently attending Christians Against Poverty (CAP) training, which is a national debt counselling service. It is our intention of set up a Debt Counselling centre in the new hall. The charge to non-profit organizations hiring the hall will be a reasonable cost, which should make it affordable to all. With the amount of regular hirer groups increasing to between 15 and 20, we anticipate about 1000 people using the premises each week. The Community hall will be open to everyone to use, all ages and walks of life.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Currently the church pays all the running costs and repairs to the building out of its annual income. To make the Centre affordable to the local community a small hire charge to non-profit organisations of £5.00 per hour, per room, will be made to cover day to day running costs. The Church finances are such that we expect to continue being able to cover the running costs of the centre for the foreseeable future. However we anticipate the amount we currently spend on maintenance will reduce and with current energy efficiency materials the extra usage will be covered by hire charges and existing finance. Any surplus Hire income will be used to build up future reserves for maintenance and improvements.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)  
 For the past 109 years the church has responded and supported the needs of the community by providing facilities for a Playgroup which offer 5 sessions per week-20 children in each, Carer and Toddler group twice a week with over 60 names on the register, dance and music groups for young people, a community youth club as well as church youth groups, a weekly luncheon Club for the elderly and facilities for birthday parties. From feedback received from a community survey, the community require rooms to hire, a place to meet with friends or for community meetings and a wide range of new groups were proposed from sports to 'Knit & Natter' The new facility will provide the space at an affordable cost to the local community and groups that need premises to meet. We also aim to start a debt counselling service and community nursing We are also opening a Community Café which will be open from morning until early evening, for use by all. The project will be regularly monitored by the Church Council.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
New Building works	£390,661	Already raised by members	c	£190,716
Drainage Works	£6,000	Viridor, Landfill Fund	c	£25,000
External Works	£27,979	Newton & Norwood	c	£10,000
Mains Services	£10,200	Clothworkers Foundation	c	£20,000
Preliminaries Foreman, H&S etc.	£66,667	Leonard Laity Stoate Foundation	c	£1,000
Price and Design Contingency	£51,111	Coutts & Co Trust	c	£500
Professional Fees	£67,467	Gibbs Charitable Trust	c	£500
VAT on fees	£10,120	Garfield Weston	c	£10,000
Misc	£	Bernard Sunley	c	£2,000
	£	Various Methodist Grants	c	£278,000
	£	Loan Facility from Methodist Chu	c	£50,000
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£639,812</b>	<b>TOTAL PROJECT INCOME</b>		<b>£587,716</b>

<b>Total Project Income B</b>	£587,716
<b>Total Project Expenditure A</b>	£639,812
<b>Project Shortfall A - B</b>	£
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 6              Female 6  
**People Under 25 years**                      Male                      Female  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date) 09/08/2009

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	HULLAVINGTON PARISH COUNCIL		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input type="checkbox"/>	Parish/Town Council <input checked="" type="checkbox"/>	Other <input type="checkbox"/>
2 - Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	CHIPPENHAM		
In which Parish does your project take place?	Hullavington		
What is your project?	Bus Stop Hardstanding		
Where will your project take place?	Hullavington		
When will your project take place?	February 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
Please confirm your project will be completed by 31 <sup>st</sup> March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) The beneficiaries of this project to build a bus stop hardstanding at the junction of The Street and Mere Avenue will be the local residents (some of whom are retired) who currently have to stand on wet grass or in a roadside puddle which is the entrance to a byway. This bus stop is also the closest to the village primary school and pre-school and benefits families from Buckley Barracks and other people of the village who use it on their way to Chippenham after leaving their children at school.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

There are no ongoing costs to the project, but should any future maintenance be required it is anticipated that this will be carried out by Wiltshire Council Highways department as it is on Highways land.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

By making this hardstanding it would inform non-users that a bus stop exists at this point as there is no actual bus stop sign on this side of the road. It might encourage yet more people to use this bus stop thus reducing carbon emissions by not taking their cars into town.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£25,176	
<b>Minus Total Expenditure:</b>	£34,916	
<b>Surplus/Deficit for year:</b>	£-9,740	
<b>Reserves held:</b>	£13,232	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Install Bus Stop Hard standing	£1,982	Passenger Transport Unit	C	£991
	£	Hullavington Parish Council	C	£496
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£1,982</b>	<b>TOTAL PROJECT INCOME</b>		<b>£1,487</b>

<b>Total Project Income B</b>	£1,487
<b>Total Project Expenditure A</b>	£1,982
<b>Project Shortfall A - B</b>	£495
<b>Award sought from Wiltshire Council Area Board</b>	£495
<b>Is your organisation able to claim VAT?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 3	Female 2
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
Name of Organisation	Westinghouse Cricket Club
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input checked="" type="checkbox"/>
2 - Your Project	
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Chippenham
In which Parish does your project take place?	Chippenham
What is your project?	Cricket coaching from a fully qualified cricket coach aimed specifically at our younger players (Under21)
Where will your project take place?	Hardenhuish School
When will your project take place?	Jan/Feb 2010
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> 29 NO <input type="checkbox"/>
Please confirm your project will be completed by 31 <sup>st</sup> March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) The coaching will be aimed specifically at our younger players (aged 16 to 20). We currently do not have any qualified coaches within the club & this would be an ideal opportunity to help develop these youngsters pre season thus hopefully enabling them to progress quicker into first team cricket. This action will increase awareness of the club and increasing sustainability by attracting new members Utilising high quality coaches to increase learning and self improvement of players increasing likelihood of sustained involvement within the sport. On a larger scale it is anticipated that being engaging with our younger members this will provide positive activities for young people and provide alternatives to anti social behaviour that young people may be drawn into and subsequently to encourage development of self esteem, confidence and adoption / maintenance of healthy lifestyles.	

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Sustained funding will be provided through continuing year on year club membership of all players and also continued use of sponsorship via external companies including shirt & match ball sponsorship. To date all youth programmes have been funded by the club without any external funding or support.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Westinghouse Cricket Club is one of only 2 cricket clubs within the town, in order to maintain a legacy for the future we are actively looking to pursue an involvement in encouraging youth cricket to thrive, last year we developed a Under 11 section & will be looking to expand it even further in 2010 with hopefully a Under 13 team. We have 3 volunteers who will be attending level1 coaching courses in April 2010 & will be coaching the younger age groups on a Monday night. It is felt that the older youth members (under 17) would benefit from specialist training from a fully qualified local adult coach. It should be noted that Chippenham CC have limited capacity and therefore Westinghouse is providing an opportunity to get involved and develop cricketing skills for members of the community who would otherwise miss-out.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> November	<b>Year:</b> 2009
<b>Total Income:</b>	£8,125	
<b>Minus Total Expenditure:</b>	£7,714	
<b>Surplus/Deficit for year:</b>	£410	
<b>Reserves held:</b>	£4,230	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Facility Hire - 10 sessions	£200			£
Cricket Coach Hire - 10 sessions	£300			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£500</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>
<b>Total Project Income B</b>		£0		
<b>Total Project Expenditure A</b>		£500		
<b>Project Shortfall A - B</b>		£500		
<b>Award sought from Wiltshire Council Area Board</b>		£500		
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 2	Female 0
<b>People Under 25 years</b>	Male 10	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance
  - Equal Opportunities  Access Audit  Environmental Impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Doorway		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Chippenham and Villages		
In which Parish does your project take place?	All parishes in Community Area		
What is your project?	27 Structured activity sessions in music and IT for homeless and marginalised adults attending Doorway drop-in.		
Where will your project take place?	The Salvation Army Hall		
When will your project take place?	Jan to March 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/>	12(2.1),13(2.9),14(3.1),15(3.4)	
	NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31 <sup>st</sup> March 2010	YES <input checked="" type="checkbox"/>		
	NO <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) We will provide 3 professionally facilitated music/song writing workshops, 12 music improvisation sessions facilitated by a volunteer and 12 basic IT training sessions facilitated by a Westlea Learning Coordinator. The main beneficiaries will be at least 24 Doorway guests (around 75% men) all of whom have chaotic lifestyles and complex issues eg homelessness, broken relationships, mental or physical ill health, substance use, debt and poor life skills. They do not have the confidence to attend college or other facilities open to the public. Our activities are designed to teach new skills and increase self belief. In our experience music is a vital catalyst for self expression and personal development for people who are otherwise inarticulate. In IT guests are enabled to do practical things eg to use email, to write their CVs and research employment opportunities, or to get information about accommodation, benefits or energy providers via the Internet. Some will go on to seek professional help for their health issues and/or substance use and some will be given one to one support to achieve other changes they wish to make in their lives. At least 8 volunteers of all ages who support these activities will also benefit from the increased knowledge and self esteem that working in this challenging but rewarding environment brings. The community in general will benefit from a reduction in anti-social behaviour (eg arising from substance use) as guests turn their lives around.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We have a very successful awareness and fundraising programme in our local community raising at least 25% of our costs each year. We also have a well proven and effective strategy of raising funds from a variety of local and national charitable and statutory sources.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Since 2004 we have provided a unique service in the former North Wiltshire for homeless and marginalised adults. Doorway is the only drop-in for this client group providing for basic needs such as food, showers, laundry, and signposting to specialist housing, health and social services as required. Support staff from C4 provide more in-depth advice and support. We maintain a safe, and welcoming environment where trained staff, (most are volunteers) befriend guests. As trust develops, guests confide in staff about their problems and begin to join in with activities. Our support is not time-limited. In time we see remarkable signs of increased confidence. We monitor what we do by means of formal and informal feedback from our guests, volunteers and partners. In one survey guests spoke of positive changes in their lives after attending Doorway, including: increased confidence and assertiveness; improved relationships and renewed access to their children; reduced substance use; obtaining accommodation or employment; opening a bank account. Volunteers speak of their own personal development as a result of the work they do with our guests. The volunteer running the weekly music sessions is also a guest himself. We have a strong community engagement strategy and good working relationships with the Police and other partners, and our unique knowledge of issues affecting our guests enables us to give a voice to people on the margins who would not otherwise be heard.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£144,732.58	
<b>Minus Total Expenditure:</b>	£94,109.28	
<b>Surplus/Deficit for year:</b>	£50,623.30	
<b>Reserves held:</b>	£0	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.	<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)
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		P/C	
Music Facilitator (3 sessions)	£270	I	£
Room hire (3 sessions)	£60		£
IT Facilitator (12 sessions)	£352		£
IT room hire	£240		£
Materials, printing, copying	£68		£
	£		£
	£		£
	£		£
	£		£
	£		£
	£		£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£990</b>	<b>TOTAL PROJECT INCOME</b>	<b>£</b>

<b>Total Project Income B</b>	£
<b>Total Project Expenditure A</b>	£
<b>Project Shortfall A - B</b>	£990
<b>Award sought from Wiltshire Council Area Board</b>	£990
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 7	Female 1
<b>People Under 25 years</b>	Male 0	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 2

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Wiltshire & Berkshire Canal Trust		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 - Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Northern Locality		
<b>In which Parish does your project take place?</b>	Pewsham, Chippenham		
<b>What is your project?</b>	Preparation of a length of canal prior to dredging, ie restoration of a spillweir, canal bed repair and stream diversion		
<b>Where will your project take place?</b>	Pewsham		
<b>When will your project take place?</b>	February to March 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> P17 4.2 P19 4.8 NO <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**  
IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The work to restore the spillweir and repair the canal bed are essential to the water management of the canal. In addition, the spillweir dates from the 18<sup>th</sup> C and is an unusual horseshoe shape, therefore of local historical interest. Funds are being sought from other sources for the dredging of this 1.2km stretch of canal between Double Bridge and Pewsham locks and it is hoped to start this in early 2010 as soon as the above tasks are complete. This 1.2km will form part of a restored Wilts and Berks canal which will eventually join into the national waterway network at Semington. A restored canal benefits local people of all ages and gender in many ways. It is a peaceful environment for walkers and cyclists, it offers fishing, canoeing, rowing and boating. A good towpath allows access by pushchairs, wheelchairs & motorised tricycles for the disabled. The canal will also serve as a vital wildlife corridor for many species which in turn provide all year interest for visitors. The towpath on this section is already a footpath and cycle track and a survey on 23.08.09 counted 196 adults and 39 chrn on bikes and on foot. Using this and other surveys we estimate that at least 15600 people per annum would benefit. History trails and circular walks are targets in the Area community plan, this restoration could meet both.

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The local Melksham, Calne and Chippenham branch of the Canal Trust raises funds all year by holding sponsored walks, quiz nights, raffles and other events. We have 35+ volunteers who maintain the restored parts of the canal and whose outgoings are minimal. They will maintain this section.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

A number of local youth groups have been involved with our annual sponsored walk along this stretch of the canal: Chippenham Sea cadets, Chippenham Air Cadets, Chippenham Army Cadets, Pewsham Girl Guides, Melksham Air Cadets, Calne Air Cadets. Melksham Air Cadets also camped out for the weekend in 2008 to excavate the site of Pewsham lock cottage, just up from this section, and record the finds. Two local youths have helped with restoration as part of the Duke of Edinburgh scheme. There is also a current initiative for Lackham collage students to become involved with our work. When Double Bridge was opened, Melksham Youth Canoe Club paddled down the river and carried their canoes into the canal. We have 35+ regular volunteers on work parties and our numbers are increasing. Many volunteers develop new practical skills and keep physically fit, whilst bringing an historic canal back to life. Volunteer time is costed into this project at £50 per day. We know that considerable numbers of local people want the Wilts and Berks Canal to be a vibrant waterway again, from meeting them at local shows and events where we have a stand, from talking to them on the cycle path at Pewsham and from publicity.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£164214	
<b>Minus Total Expenditure:</b>	£141276	
<b>Surplus/Deficit for year:</b>	£22938	
<b>Reserves held:</b>	£207578	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Plant Hire Costs	£2,664	Volunteer matched funding	C	£3,665
Materials	£3,710	Wilts & Berks Canal Trust Funds	C	£1,647
Labour Costs	£3,230			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£9,604</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,312</b>

<b>Total Project Income B</b>	£5,312
<b>Total Project Expenditure A</b>	£9,604
<b>Project Shortfall A - B</b>	£4,292
<b>Award sought from Wiltshire Council Area Board</b>	£4292
<b>Is your organisation able to claim VAT?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 10	Female 2
<b>People Under 25 years</b>	Male 0	Female 1
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people with one or more of the six equality strands. You may tick**

yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes  No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes  No If 'Yes' please tick....  Male  Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

## WILTSHIRE COUNCIL

### CHIPPENHAM AREA BOARD

Date 11<sup>TH</sup> JANUARY 2010

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#### Community Issues Bath Road Car Park

#### Purpose of the Report

1. To update the Area Board on the actions agreed at the meeting of September 14<sup>th</sup> 2009.
2. To present the Area Board findings of the Task and Finish Group.

#### Recommendations

For Officers to look into purchasing a mobile CCTV camera system to monitor the car park to gather evidence of perpetrators.

For the Anti Social Behaviour Officer and the Police to continue to follow the patterns of disturbances and if a pattern can be established action needs to be taken under section 59 against the individuals concerned.

#### Background

Complaints of incidents occurring in the car park have been received over a considerable period of time. The complaints refer to excessive noise, intimidation and alleged incidents of dangerous driving in the car park itself. The majority of complaints have come from the residents of Foghamshire, which is the residential area adjoining the car park. However complaints have also been received from non-residents, using the car parking facility.

Often this is caused by young people who customize their cars and gather as a group of individuals with similar interests. This happens in many towns and cities in the Country, and in many in Wiltshire.

Gating off of car parks has caused the problem in the past to be displaced to the next available meeting point for these predominately young drivers. The current favoured meeting point now appears to be Bath Road car park.

In the past interventions carried out by both the Council and the Police to deter perpetrators from using the car park have included:-

- Using both overt and covert CCTV, which also had microphones installed to indicate the level of noise that was generated.
- The Police have carried out undercover operations and regular checks of the car park.
- To gather more evidence a questionnaire was circulated to all residents of Foghamshire of which we received a 63% response rate.
- Monitoring sheets were sent to all residents who responded with a name and address. On checking Council records no completed monitoring sheets, showing actual times and dates of incidents have been returned recently.
- Environmental Health Officers have been out to monitor noise levels, but they have not found a statutory nuisance.

The Council last reported in November 2008 that following a thorough investigation, by the Council and the Police no evidence was found that suggested a clear pattern or trend to these reported incidents. The evidence does however suggest that there may be an intermittent problem. At that time therefore the Council did not take any further action, the neighbourhood policing team continue to regularly patrol Bath Road Car Park.

### **Background Documents used**

Previous North Wiltshire District Council files

Report to North Wiltshire Executive

Letter written to Residents 28 November 2008

### **Main Considerations**

Further to the last Area Board on September 14<sup>th</sup> 2009 a multi agency Task and Finish Group was set up to look at what had happened since November 2008, and consider options for addressing the issue.

In addition a small group of residents are still monitoring the situation and providing logs to the Police.

Residents will be invited to a meeting to discuss this report in early January 2010.

At a meeting on the 14<sup>th</sup> December 2009 the Task and Finish Group discussed three options to address the Anti-Social Behaviour in the car park:

1. Installation of collapsible Bollards  
Approx £15,000 (Ongoing revenue cost of £7,000 pa to lock and unlock)
2. Removal of the existing canopy and wall  
Approx £22,000
3. Installation of an electronic barrier /riser with swipe card  
Estimated at £25,000 (with ongoing maintenance cost)

Bearing in mind the ongoing plans for redevelopment of this Car park, it is expected to be considerably altered in the future, the Task & Finish Group concluded that none of the 3 options are viable. **Sgt George proposed an alternative course of action – to install a mobile CCTV Camera in the car park to monitor the anti social behaviour.**

**The use of a mobile CCTV camera would act as deterrent, provide evidence of the problems occurring that the Police could then enforce and provide public reassurance in the car park.**

**It has been estimated this will cost in the region of £11,500 to provide Camera and necessary software, some engineering cost will be incurred to attach it to a street light etc. The Safer Communities Team have a capital budget to purchase the equipment but not a revenue budget to set up and pay for ongoing maintenance and regular on costs, such as air time and broadband connection.**

**Recognising that this purchase could set a precedent, we would recommend that the purchase of any such equipment, after deployment in Chippenham should be for use across the County in any Community Area where an anti social behaviour hotspot is occurring.**

**CCTV is not a panacea to solve all anti social behaviour issues, especially as it will not record sound and due to mobile phone technology is not as reactive as a fixed camera, but images captured can be used by the Police to retrospectively issue Section 59 notices. (See appendix 2)**

**The Anti Social Behaviour Officer and the Police can continue to follow the patterns of disturbances and if a pattern can be established for environmental health to monitor the noise level.**

### **Environmental Impact of the Proposals**

There are no specific environmental implications to this proposal although successfully addressing some of the issues such as the detritus left behind by drivers could have a positive benefit on the local environment, as will addressing any noise nuisance.

## **Financial Implications**

- 1 Each option has a capital and revenue commitment attached to it as explained in Appendix 1.
- 2 Councillors are reminded that this area is due for redevelopment and this should be taken into consideration before any capital expenditure is recommended.

## **Legal Implications**

- 1 It will be necessary to consult with the public on any plans which involve alteration to opening times of a public car park.
- 2 Some of the neighbours have legal rights to enter their properties via the car park, and closure would require a re negotiation of these rights.

## **HR Implications**

There are no HR implications in the proposals.

## **Equality and Diversity Implications**

There are no equality and diversity implications in the proposals.

## **Recommendation**

It is recommended that:

The Chippenham Area Board receives and endorses the findings and recommendations of the Task and Finish Group and that updates are brought to the Area Board meeting at intervals to be agreed by the Board.

### **Report Author:**

Mark Rippon  
Community Safety Manager (North)  
Safer Communities  
Wiltshire Council  
01225 776 890  
Mark.rippon@wiltshire.gov.uk

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Appendices:

Appendix 1 Cost implications of each option.  
Appendix 2 Explanation of section 59



## Item No.12 - Appendix 1

Bath Road Car Park ASB reduction costs

	Unit Cost	No Req	Total Cost
<b><u>Bollards</u></b>			
Cost of Bollard (Capital)	300	10	3000
Cost of Installation (Capital)	100	10	1000
Cost of Opening (Revenue)	133	52	6916
Fixed costs of order (Revenue)			4000
 Total Cost			<u>£14,916</u>

### **Removing Canopy**

#### Specification

Fence off working area with block and mesh panels.  
 Set up public footpath diversions, alter and adapt as work progresses.  
 Close and fence off 2 no bus shelters during works.  
 Remove steel canopy over car park as far as toilet building  
 Remove gutter on retained roof slope  
 Remove masonry wall alongside road down to plinth course  
 Remove all lighting and cable containment with canopy area (disconnection by client)  
 Remove support columns to a level below car park surface and patch repair bitumacadam.  
 Clear all waste from site.

The works above will take two weeks and we suggest you consider a **cost of £17000.00 plus VAT** based on today's prices.

#### Additional items

Alter support steelwork of retained roof slope and install new gutter (21m)  
 Build brick pier to support end of retained roof slope by road.  
 Provide new downpipe from new gutter and connect to existing drain.  
 Clean off retained dwarf wall and provide coping (48m)  
 New lighting for footpath under retained canopy

**We suggest a Provisional sum of £5000 for these additional items**

Total projected cost (Capital)	<u>£22,000</u>
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### **Barrier to close car park completely.**

Electricity Supply	5500
Barrier	12000
Installation	7500
Estimated to cost (Capital)	<u>£25,000</u>

## Item No.12 - Appendix 1

### Revenue

Electricity, maintenance, key fobs	600
Key Fobs £20 each	
Maintenance Agreement	800

### Mobile CCTV system costs

Mobile system including years air time agreement (Capital)	11,500
On cost (Revenue)	
Broadband link £30 per month	360
Air Time	800
Maintenance (Approx £200)	200
Fit to existing electrical street light	200
New light column	1000
Upgraded column required	500
Laptop if required (Capital)	400

## **Bath Road Car Park**

### Appendix 2

Section 59 Notices are used by Police when Vehicles are used in manner causing alarm, distress or annoyance

(1) Where a constable in uniform has reasonable grounds for believing that a motor vehicle is being used on any occasion in a manner which-

(a) contravenes section 3 or 34 of the Road Traffic Act 1988 (c. 52) (careless and inconsiderate driving and prohibition of off-road driving), and

(b) is causing, or is likely to cause, alarm, distress or annoyance to members of the public,

he shall have the powers set out in subsection (3).

(2) A constable in uniform shall also have the powers set out in subsection (3) where he has reasonable grounds for believing that a motor vehicle has been used on any occasion in a manner falling within subsection (1).

(3) Those powers are-

(a) power, if the motor vehicle is moving, to order the person driving it to stop the vehicle;

(b) power to seize and remove the motor vehicle;

(c) power, for the purposes of exercising a power falling within paragraph (a) or (b), to enter any premises on which he has reasonable grounds for believing the motor vehicle to be;

(d) power to use reasonable force, if necessary, in the exercise of any power conferred by any of paragraphs to (a) to (c).

(4) A constable shall not seize a motor vehicle in the exercise of the powers conferred on him by this section unless-

(a) he has warned the person appearing to him to be the person whose use falls within subsection (1) that he will seize it, if that use continues or is repeated; and

(b) it appears to him that the use has continued or been repeated after the warning.

(5) Subsection (4) does not require a warning to be given by a constable on any occasion on which he would otherwise have the power to seize a motor vehicle under this section if-

(a) the circumstances make it impracticable for him to give the warning;

(b) the constable has already on that occasion given a warning under that subsection in respect of any use of that motor vehicle or of another motor vehicle by that person or any other person;

(c) the constable has reasonable grounds for believing that such a warning has been given on that occasion otherwise than by him; or

(d) the constable has reasonable grounds for believing that the person whose use of that motor vehicle on that occasion would justify the seizure is a person

to whom a warning under that subsection has been given (whether or not by that constable or in respect the same vehicle or the same or a similar use) on a previous occasion in the previous twelve months.

(6) A person who fails to comply with an order under subsection (3)(a) is guilty of an offence and shall be liable, on summary conviction, to a fine not exceeding level 3 on the standard scale.

(7) Subsection (3)(c) does not authorise entry into a private dwelling house.

(8) The powers conferred on a constable by this section shall be exercisable only at a time when regulations under section 60 are in force.

(9) In this section-

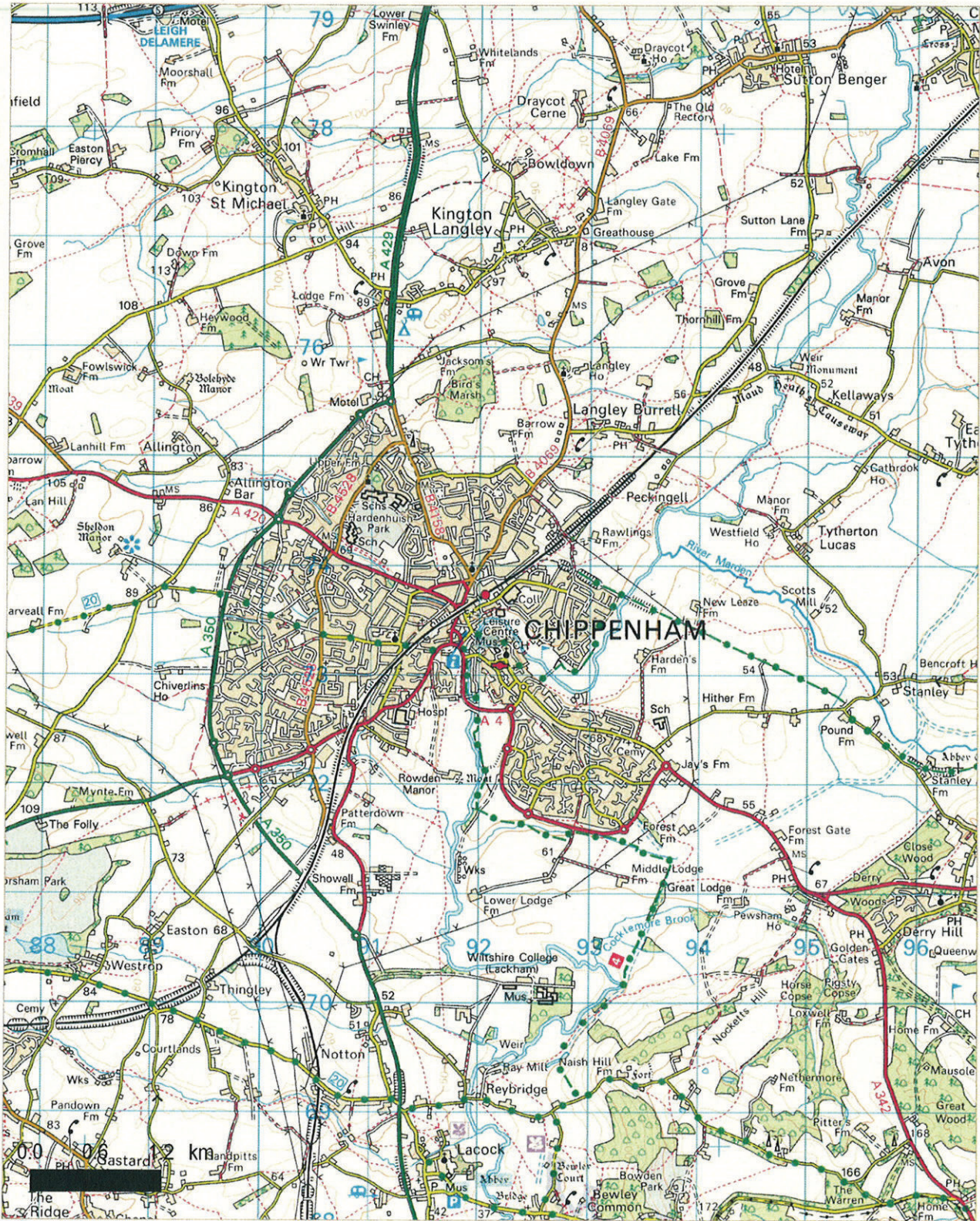
"driving" has the same meaning as in the Road Traffic Act 1988 (c. 52);  
"motor vehicle" means any mechanically propelled vehicle, whether or not it is intended or adapted for use on roads; and  
"private dwelling house" does not include any garage or other structure occupied with the dwelling house, or any land appurtenant to the dwelling house.

## CHIPPENHAM AREA BOARD

Date	Cabinet Member Attending	Location	Area Board Agenda Items (including officer contact details)	Other events (provisional)
1 Mar 2010	Cllr Stuart Wheeler (Leisure, Sport and Culture)	Council Chambers, Monkton Park, Chippenham, SN15 1ER	<p><b>Community Items:</b> to be confirmed</p> <p><b>Partner items:</b> Setting the Area's Health Needs</p> <p><b>Corporate items:</b> Results of the 'Wiltshire 2026' consultation and the impact on the LDF policy. Outcomes of the Conservation Area Management Plan.</p> <p><b>Community Area Grants will be considered.</b></p>	<p>Consultation on Waste and Recycling</p> <p>Joint Strategic Needs Assessment (Health Fair)</p>
10 May 2010	Cllr Fleur de Rhé-Philippe (Finance, Performance and Risk)	To be confirmed	<p><b>Community Items:</b></p> <p><b>Partner items:</b></p> <p><b>Corporate items:</b></p> <p><b>Community Area Grants will be considered.</b></p>	Leisure Review
5 July 2010	Cllr Dick Tonge (Highways and Transport)	To be confirmed	<p><b>Community Items:</b></p> <p><b>Partner items:</b></p> <p><b>Corporate items:</b></p> <p><b>Community Area Grants will be considered.</b></p>	

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 Service director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)





**Monkton Park, SN15 1ER**

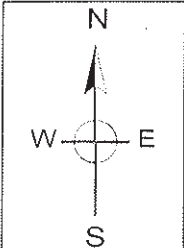
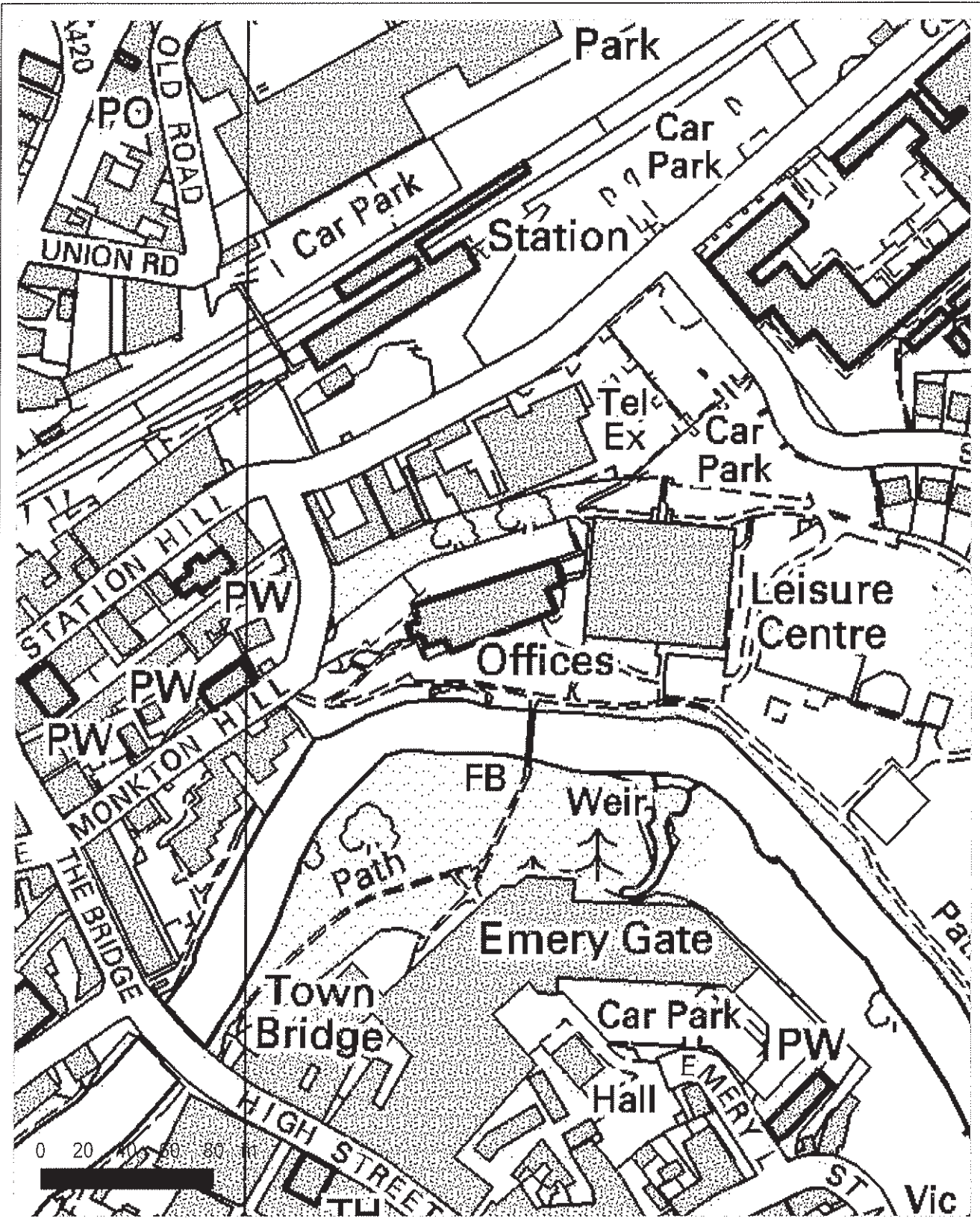
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